

The Florida  
**Electrolysis Council**

# **Draft Minutes**

**October 7, 2019**

Telephone Conference Call

1-888-585-9008

Participant Code 564-341-766 #

**Jolynn Greenhalgh, DNP, APRN, LE, Chair**  
**Sarah K. Gray, Esquire, Vice-Chair**

# Minutes

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DEPARTMENT OF HEALTH  
ELECTROLYSIS COUNCIL  
GENERAL BUSINESS MEETING  
BY TELEPHONE CONFERENCE CALL

OCTOBER 7, 2019  
DIAL-IN NUMBER: 1-888-585-9008  
PUBLIC CONFERENCE CODE: 564-341-766#

*Participants in this public meeting should be aware that these proceedings are being recorded and that an audio file of the meeting will be posted to the Council's website. The Council Chair may adjust the sequence of the agenda items. The minutes reflect the actual sequence of events rather than the original agenda order.*

1 **8:00 a.m. (ET)**

2 Call to Order – General Business Meeting

3 **Ms. Jolynn Greenhalgh, Chair, called the general business meeting to order at**  
4 **approximately 8:08 a.m. Those present for all or part of the meeting, included the**  
5 **following:**

6 **Members Present**

7 Jolynn Greenhalgh, DNP, APRN, LE, RE, Chair  
8 Sarah K. Gray, Esquire, Vice-Chair  
9 Erin Wiedemer, PMP  
10 Rosanna Bermejo, RE

**Staff Present**

Allen Hall, Executive Director  
Anna King, Program Administrator  
Bailey Fair, Regulatory Specialist II

11 **ASSISTANT ATTORNEY GENERAL**

12 Rachele Munson, Esquire

13 **ADDITIONAL PERSONS PRESENT**

14 Sandy Allen, Esquire  
15 Judy Adams, RE  
16 Ronald Dilworth, Consumer/Investigation Services  
17 Administrator

18 **INDIVIDUAL CONSIDERATIONS**

19 **1. Christela Louis-Jeune, Examination Applicant**

20 Ms. Louis-Jeune was not present and not represented by legal counsel.

21 Ms. Louis-Jeune's application for Electrologist Licensure by Exam was before the Council for  
22 consideration of her application. Following further discussion, the Council took the following  
23 action:

24 **MOTION:** Ms. Jolynn Greenhalgh moved to approve the application by examination. Ms. Sarah  
25 Gray seconded the motion, which carried 3/0.

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1   **2.     Suriya Khan, Examination Applicant**

2   Ms. Khan was present and was not represented by legal counsel.

3   Ms. Khan's application for Electrologist Licensure by Exam was before the Council for  
4   consideration of her application. Following further discussion, the Council took the following  
5   action:

6   **MOTION:** Ms. Jolynn Greenhalgh moved to   approve the application by examination. Ms. Sarah  
7   Gray seconded the motion, which carried 3/0.

8   **3.     Tamara Esponda, Examination Applicant**

9   Ms. Esponda was not present and was not represented by legal counsel.

10   Ms. Esponda's application for Electrologist Licensure by Examination was before the Council for  
11   consideration of her application. Following further discussion, the Council took the following  
12   action:

13   **MOTION:** Ms. Greenhalgh moved to deny the application by Examination. The basis for denial  
14   was verification of Ms. Esponda being currently listed on the U.S. Department of Health and  
15   Human Services' Office of the Inspector General's Exclusions List, . The Council is prohibited  
16   from issuing a license to persons so listed, pursuant to Section 456.0635(2)(e), F.S. Ms. Sarah  
17   Gray seconded the motion, which carried 3/0.

18   **4.     Haneen Kahala, Examination Applicant**

19   Ms. Kahala was not present and was not represented by legal counsel.

20   Ms. Kahala's application for Electrologist Licensure by Examination was before the Council for  
21   consideration of her application. Following further discussion, the Council took the following  
22   action:

23   **MOTION:** Ms. Greenhalgh moved to require a personal appearance at one of the next two  
24   regularly scheduled Electrology Council meeting, pursuant to Section 456.013(3)(c), F.S. Ms.  
25   Sarah Gray seconded the motion, which carried 4/0.

26  
27   ***Note: Ms. Sarah Gray joined the conference call during consideration of this item at approximately***  
28   ***8:34 a.m.***

29   **5.     Patricia Howerter, Endorsement Applicant**

30   Ms. Howerter was not present and was not represented by legal counsel.

31   During the January 2019 meeting, Ms. Howerter's application for Electrologist Licensure by  
32   Endorsement was before the Council for consideration. Following review and discussion, the  
33   Council determined to require Ms. Howerter's appearance pursuant to Section 456.013(3)(c),

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1 F.S. Prior to the instant meeting, Ms. Howerter requested her application be withdrawn.  
 2 Following further discussion, the Council took the following action:

3 **MOTION:** Ms. Greenhalgh moved to approve applicant's request to withdraw her Endorsement  
 4 application. Ms. Sarah Gray seconded the motion, which carried 4/0.

5 **LICENSURE RATIFICATION LIST**

6 **6. Licensed Electrologists**

7 The Examination Candidate Ratification List was presented to the council for approval.

8 **MOTION:** Ms. Greenhalgh moved to approve the list of examination candidates. Ms. Gray  
 9 seconded the motion, which carried 4/0.

10 *Note: The Council Chair moved to Agenda Item 8 at this point in the meeting.*

11 **REPORT OF ASSISTANT ATTORNEY GENERAL – Rachelle Munson, Esquire**

12 **8. Rule Status Report**

13 Ms. Munson provided an update on the status of the following rules previously approved by the  
 14 Council.

Rule Number	Rule Title	Dates Rule Language Voted On by Council	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
64B8-51.001	Manner of Application	07/01/19	2/08/19 08/02/19	2/22/19 (RD)	3/05/19 (RD) Vol. 45/44			
64B8-51.002	Licensure by Examination	4/16/18	6/08/18 2/08/19	8/10/17 (RD) 06/21/18 (RN)	8/18/17 (RD) Vol. 43/161	6/29/18 (RN) Vol. 44/127 7/6/18 JAPC letter rec'd 7/19/18 Rule Tolled 7/19/18 JAPC response 7/24/18 JAPC letter rec'd 12/3/18 JAPC letter rec'd 12/14/18 JAPC response 3/01/19 Notice of Change	3/27/19	4/16/19
64B8-51.006	Rule Governing Licensure and Inspection of Electrology Facilities	07/01/19	2/08/19 08/02/19	12/10/18 (RD)	12/18/18 (RD) Vol. 44/244	3/05/19 (RN) Vol. 45/44 03/07/19 JAPC letter 03/12/19 Atty Response 05/29/19 JAPC letter 5/30/19 Atty Response 5/30/19 Rule Tolled		

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Rule Number	Rule Title	Dates Rule Language Voted On by Council	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
64B8-52.003	Procedure for Approval of Attendance at Continuing Education Courses	07/01/19	08/02/19	7/17/18 (RD) 08/26/19 (RN)	7/25/18 (RD) Vol. 44/144	09/05/19 Vol. 45/173		
64B8-56.002	Equipment and Devices; Protocols for Laser and Light-Based Devices		08/02/19	08/26/19	09/05/19 Vol. 45/173			

1     **9.     2019/2020 Annual Regulatory Plan**

2     Ms. Munson presented the listing of rules the Council has indicated it would like to consider for  
3     the current fiscal year. Ms. Munson stated any additional rule proposals or amendments which  
4     came up during the year could still be addressed.

5     Following review, Ms. Greenhalgh moved to ratify the 2019/2020 Annual Regulatory Plan. Ms.  
6     Gray seconded the motion, which carried 4/0.

7     **REPORTS**

8     **10.    Council Chair – Jolynn Greenhalgh, DNP, APRN, LE**

- 9         •     **Other Council Members**

10    No reports were offered from the Council Chair or other Council members.

11    **11.    Executive Director – Allen Hall**

- 12         •     Cash Balance Report  
13         •     Expenditures by Function Report

14    No action taken. Informational items.

15    **NEW BUSINESS**

16    **12.    Financial Reports**

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1 Mr. Hall presented the Division of Medical Quality Assurance's annual reports for the Board's  
2 information. Mr. Hall noted that due to the small size of the profession and the statutory caps on  
3 fees, the Council remains in a deficit.

### 4 **OLD BUSINESS**

#### 5 **13. July 1, 2019 Electrologist Council Meeting Minutes**

6 Ms. Greenhalgh moved to approve the minutes. Ms. Gray seconded the motion, which carried  
7 4/0.

#### 8 **14. 2020 Meeting Times**

9  
10 During the April 2019 meeting, the Council established dates for the 2020 calendar year, but  
11 deferred setting meeting times pending the establishment of the Chair's instructional schedule.  
12 Following discussion, the Council agreed to hold the January and April 2020 meetings at 10:00  
13 a.m. Consideration of meeting times for the July and October meetings will be presented again at  
14 the Council's April 2020 meeting.

#### 15 **2020 Meeting Schedule**

- 16 • January 13, 2020 at 10:00am EST
- 17 • April 20, 2020 at 10:00am EST
- 18 • July 13, 2020, Time TBD
- 19 • October 5, 2020, Time TBD

20

### 21 **OTHER BUSINESS AND INFORMATION**

#### 22 **15. 08/01/2019 Board of Medicine Minutes – Rules & Legislative Committee**

23 No action taken. Informational item only.

24

#### 25 **16. 08/02/2019 Board of Medicine Minutes – Full Board**

26 No action taken. Informational item only.

#### 27 **17. Spotlight on Unlicensed Activity (ULA) -Winter 2019**

28 Ms. Greenhalgh stated she would like to see a search engine feature added to the ULA website  
29 to allow actions taken against individuals and entities to be viewable through the site. Mr. Dilworth  
30 indicated he would inquire further in this regard and get back to the Council at a future meeting.

#### 31 **18. Final Order: Ronit Ashkenazi, DOH Case No. 2018-13884**

32 No action taken. Informational Item.

### 33 **RULES REVIEW AND DEVELOPMENT**

#### 34 **7. Rule 64B8-55, F.A.C., Discipline & Licensure Restrictions**

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- 1 The Council discussed and provided suggestions for updates needed to the profession's
- 2 disciplinary and citation guidelines to correspond with multiple amendments to other Council rules
- 3 over the last couple years. Ms. Munson will review all Council rules for any needed changes and
- 4 consult with the Council Chair to provide draft rule language to the Council at a future meeting.

### 5 **ADJOURNMENT**

- 6 The meeting adjourned at 9:20 a.m.