

Pre-Class Notice of Initial EMS Training

PRE-CLASS NOTICE MUST BE SUBMITTED TO THE FLORIDA DEPARTMENT OF HEALTH BUREAU OF EMERGENCY MEDICAL OVERSIGHT, EMS@flhealth.gov, NOT LATER THAN 30 DAYS AFTER THE FIRST DAY OF INSTRUCTION.

Section I:

EMS Training Program Name: _____

School Code: _____

Type of Training: Emergency Medical Technician Paramedic

Campus Location: _____

Program Director: _____

Start Date of Class: _____

End Date of Class (anticipated): _____

Class Number (3-digit type "EMT" or "PMD" -4-digit year- 4-digit school code- 4-digit class number)
(example: PMD-2023-0107-0002):

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Section II: Class Instructors

Name of EMS Training Class Coordinator	Certification Number of Class Coordinator

Initial instructors for courses (include all instructors, including subject matter experts [SMEs]):

Name of Course Instructor(s) or Subject Matter Expert(s)	EMT or Paramedic Certification Number of course Instructor (If applicable)	Provide the name of the course being taught by the instructor and course numbers. (Must match course names and numbers submitted in DH Form 1698 Application for Approval of an EMS Training Program.)

Section III

Enrolled Students:

	Name of Student	NREMT EMSID		Name of Student	NREMT EMSID
1			26		
2			27		
3			28		
4			29		
5			30		
6			31		
7			32		
8			33		
9			34		
10			35		
11			36		
12			37		
13			38		
14			39		
15			40		
16			41		
17			42		
18			43		
19			44		
20			45		
21			46		
22			47		
23			48		
24			49		
25			50		

Section IV: Definitions, in addition to the definitions in chapter 401, Florida Statutes, and Rule Chapter 64J-1, F.A.C.

- a. "Emergency medical services (EMS) training class" means a cohort of students progressing through a series of didactic, clinical internship, field internship, skills laboratory, and other psychomotor, and affective lessons taught to gain the knowledge and skills necessary to become a certified emergency medical technician (EMT) or paramedic pursuant to s. 401.2701.
- b. "Program Director" means the individual responsible for all aspects of the EMS training program, including, but not limited to: 1) the administration, organization, and supervision of the educational program, 2) the continuous quality review and improvement of the educational program, 3) long range planning and ongoing development of the program, 4) the effectiveness of the program, including instruction and faculty, with systems in place to demonstrate the

effectiveness of the program, 5) cooperative involvement with the medical director, 6) the orientation/training and supervision of clinical and field internship preceptors, 7) the effectiveness and quality of fulfillment of responsibilities delegated to another qualified individual, 8) responsible for ensuring all aspects of Florida law and administrative rules are followed.

- c. "EMS Training Class Coordinator" means someone who coordinates the course instruction in an EMS training class by following the requirements of an approved EMS training program. Course coordinators must have a basic EMT or paramedic certification and must meet the requirements of 64J-1.0201. A class coordinator assures classes are conducted as approved in the application for approval of an EMS training program Form 1698.
- d. "EMS course instructor" means a person appointed by an approved training program who has met the requirements as outlined in 64J-1.0201 of the Administrative Code, and who teaches EMS training course(s) as approved in the application for approval of an EMS training program Form 1698.

Program Director's Signature:

Date:
