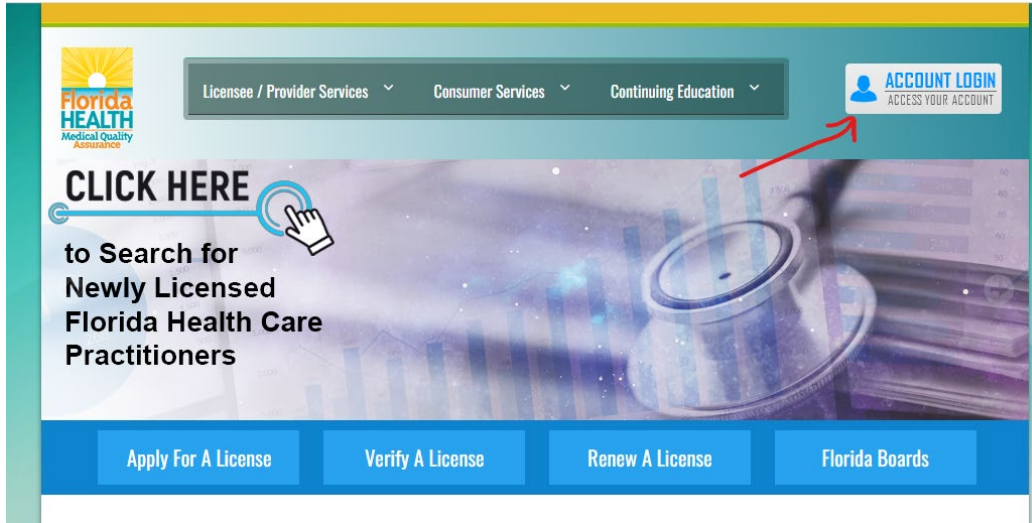
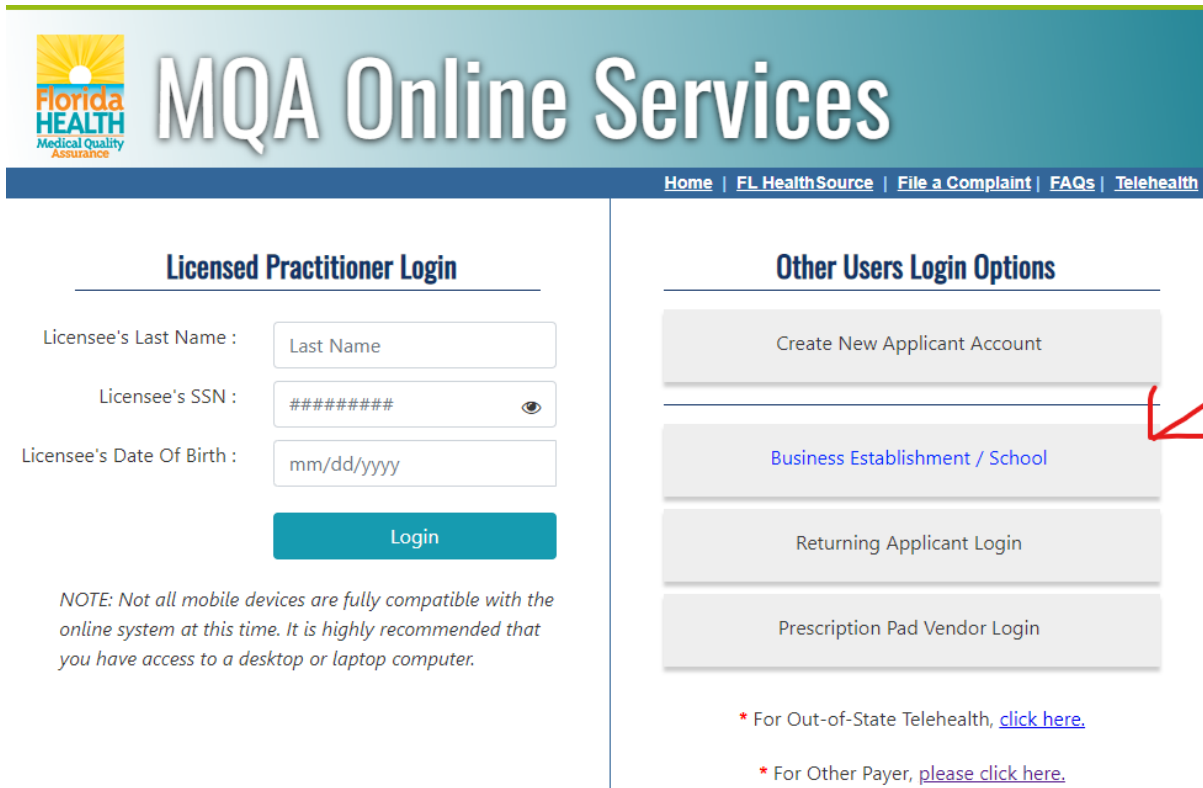


Instructions for Other Payers with Bulk Renewal Modifier

Go to flhealthsource.gov and click on Account Login in the upper right corner.



Log into Other payer account using the Business Establishment/School button.



Enter User ID and Password then click Login

Login

User ID:*

Password:*

[Forgot user ID?](#) [Forgot password?](#) [Create a new account](#)

Select "Other Payer Invoicing" from "Additional Activities"

My Dashboard

Important information about your dashboard:

- When your profession opens for renewal a "Renew My License" option will become available no later than 90 days prior to your license expiration date. If you do not see the "Renew My License" option, please check back later.
- If you are trying to **reactivate from an inactive or a retired status**, this cannot be completed online unless you are eligible to reactivate your inactive license during a public health emergency pursuant to s. 381.00315(1)(c)3., Florida Statutes. Please contact your board office for more information.
- If your profession is not in renewal and you need a duplicate license, to request a name change or perform any other license maintenance activity, please choose your option under "Manage My License".
- If you have not yet added your license to your account, you can do this by selecting the "Add My License or Previous Application" option under the "Additional Activities" section below.

To begin, choose an option then hit the "Select" button. You will return to this dashboard after you have finished.

License Information
License Number:
License Type: **Other Payer**

My Application

To start a new application or resume a previously saved application.

Choose a Board/Council

Choose a Profession

Choose an Application

Additional Activities

Authorized Representative	<input type="button" value="Select"/>
Add My License or Previous Application	<input type="button" value="Select"/>
View Exam Results	<input type="button" value="Select"/>
Other Payer Invoicing	<input type="button" value="Select"/>
Emergency/Disaster Volunteer	<input type="button" value="Select"/>
Licensure Documents <input type="text" value="Choose a License Type"/>	<input type="button" value="Select"/>
Physician Workforce Survey	Other Payer # <input type="button" value="Select"/>

To manage the list of Related Licenses select “Bulk Recertification”

Other Payer Invoicing Menu

The Department of Health welcomes you to the Division of Medical Quality Assurance Other Payer Portal. This system was developed to provide you with on-line access to important licensing functions for registered employers or schools to process fees online.

You may choose from the available menu options below. Some options may not be available based on your profession. Press the hyperlink for the function you wish to perform.

Invoicing History - Provides a list of invoices by date. Click on the Invoice # for more options. Available options are based on the invoice status.

Other Payer Code - Allows Other Payer Entities to create pay and print invoices. This feature allows the certificate holder to complete the recertification process online and enter an "Other Payer Code" provided to them by their employer or school. Registered employers complete the process by paying fees online or by mailing an invoice and payment to the Department.

Bulk Recertification - Allows Other Payer Entities to manage relationships between licensee and to generate, edit, pay, and print invoices. Registered employer selects certificate holders to include on a bulk invoice and certifies compliance with recertification requirements on behalf of certificate holder. Registered employer completes recertification process by paying fees online or mailing invoice to the Department.

Press "Back" to return to the previous screen.

Functions

[Invoicing History](#)

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[Bulk Recertification](#)

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Click on the 2501-EMT to manage the list of EMTs associated with your Other Payer Account. Select 2502-Paramedic to manage the list of Paramedics associated with your Other Payer Account.

[Update Account](#) | [Logout](#) | [Contact Us](#)

Bulk Recertification

The Bulk Recertification Option allows the provider to complete a recertification on the certificate holder's behalf. By using this option, the certificate holder will not be responsible for submitting any additional recertification documentation.

Click Profession to manage related licenses.


Press "Back" to return to previous screen.

Other Payer Name	Profession	Number of Related Licenses
CORAL SPRINGS FIRE DEPARTMENT	2501 - Emergency Medical Technician	12
	2502 - Paramedic	174

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Florida Department of Health | Division of Medical Quality Assurance Web Portal



To remove licenses from the account, click “Edit” then check the “Remove” box next to the license to be removed and click “Save”

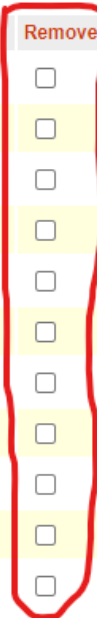
Mailing Address	License Status
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Involuntary, INACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Clear, ACTIVE

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[Edit](#) [Print](#) [Generate Invoice](#) [Add License](#) [Back](#)

Mailing Address	License Status	Remove
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Involuntary, INACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Clear, ACTIVE	<input type="checkbox"/>



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[Save](#) [Cancel](#) [Back](#)

Click "Add License" at the bottom of the page to add licenses to the Bulk Recertification process. Enter the license number without profession letters (EMT/PMD) into the box on the following page and click "Search"

Mailing Address	License Status
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Involuntary, INACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Clear, ACTIVE

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[Edit](#) [Print](#) [Generate Invoice](#) [Add License](#) [Back](#)

Add Related License

Enter a valid license number and press "Search".


Press "Back" to return to previous screen.

* License Number: [Search](#) [Back](#)

To print the list of related licenses, select “Print” from the bottom of the page.

Mailing Address	License Status
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Involuntary, INACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Clear, ACTIVE

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[Edit](#) [Print](#) [Generate Invoice](#) [Add License](#) [Back](#)

To add all licenses shown to the invoice, select “Generate Invoice” from the bottom of the page.

Mailing Address	License Status
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Involuntary, INACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DRIVE CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR CORAL SPRINGS FL 33065	Clear, ACTIVE
2801 CORAL SPRINGS DR. CORAL SPRINGS FL 33065	Clear, ACTIVE

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[Edit](#) [Print](#) [Generate Invoice](#) [Add License](#) [Back](#)

To view all invoices created for an account, from the Other Payer Invoicing Menu select Invoicing History.

Other Payer Invoicing Menu

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Press "Back" to return to the previous screen.

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