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FLORIDA | Advisory Council of Medical Physicists

DRAFT MINUTES

January 8, 2016

Teleconference

Department of Health

4042 Bald Cypress Way

Tallahassee, FL 32399-3257



Ignacio A. Ferras, III, Ph.D.

Chair

William F. Sensakovic, Ph.D.

Vice Chair

Anthony Spivey, DBA

Executive Director

1 **General Business started: 9:04 a.m.**

2
3 I. The meeting was called to order by Dr. Ferras, Chair. Those present for all or part of the meeting included the following:

4
5 **MEMBERS PRESENT:**

6 Ignacio A. Ferras, III, Ph.D., Chair
7 William F. Sensakovic, Ph.D., Vice Chair
8 Lawrence D. Hochman, D.O.
9 Constantine A. Mantz, M.D.
10 Matthew D. Richardson, D.C.
11 Darlene Silvernail, Ph.D., CAP, LMHC
12 Scott B. Dube, M.S.

STAFF PRESENT:

Anthony Spivey, DBA, Executive Director
Joseph Lesho, Program Operations Administrator
Keri Meany, Regulatory Specialist II

13
14 **MEMBERS NOT PRESENT:**

15 Tanya Y. Robinson, Ph.D. (Excused by the Chair)
16 Stephen D. Woodin (Excused by the Chair)

17
18 **COURT REPORTER:**

19 For the Record
20 (850) 222-5491

21
22 *Please note the minutes reflect the actual order agenda items were discussed and may differ from the agenda outline.*
23 *AUDIO from this meeting can be found online: [http://www.floridahealth.gov/licensing-and-regulation/medical-](http://www.floridahealth.gov/licensing-and-regulation/medical-physicist/meetings/index.html)*
24 *[physicist/meetings/index.html](http://www.floridahealth.gov/licensing-and-regulation/medical-physicist/meetings/index.html)*

25
26 **Section II began: 9:06 a.m.**

27
28 **II. APPROVAL OF MINUTES:**

29
30 **a. October 16, 2015 – Kissimmee, FL**

31 Dr. Ferras noted that his name was spelled incorrectly throughout the minutes and requested that it be corrected.

32
33 Mr. Dube stated that he was not comfortable with the minutes as written because he felt that not enough information was
34 included. Dr. Spivey explained that the minutes serve as a summary of the meeting, and more details can be obtained
35 through the court reporter transcript.

36
37 **Action:** Motion to approve the minutes with the noted corrections was made by Dr. Hochman. Seconded by Dr. Mantz.
38 Vote: 6 yeas / 1 opposed (Dube); motion carried
39

40 **Section II concluded: 9:11 a.m.**

41 **Section III began: 9:11 a.m.**

42
43 **III. RULES UPDATE:**

44
45 Dr. Spivey explained that he spoke with the council's legal counsel, who received a letter from the Joint Administrative
46 Procedures Committee (JAPC) advising the department of technical changes that need to be made to recently proposed rule
47 amendments.
48

49 **Section III concluded: 9:13 a.m.**

50 **Section IV began: 9:13 a.m.**

51
52 **IV. DISCUSSION:**

53
54 **a. Alternate Pathway to Licensure**

55 SD: Withdraw recommendation

56
57 **b. Definition of 'Wrong Site'**

58 Does not pertain

1
2 **c. Dosimetry**
3 Does not pertain

4
5 **d. Use of Technology**

6
7 After discussion, the council determined these items to be outside the scope of the council, and expressed interest in
8 working with the Bureau of Radiation Control to discuss the issues.
9

10 **Section IV concluded: 9:18 a.m.**

11 **Section V began: 9:18 a.m.**

12
13 **V. BUDGET REPORT:**

14 **a. Cash Balance Report for 3 Months Ending September 30, 2015:**

15
16 **b. Total Expenditures (Direct and Allocated) for 3 Months Ending September 30, 2015**

17
18 Dr. Spivey presented the budget report that was included in the agenda materials, and detailed certain items of which the
19 council should be aware.
20

21 A brief discussion ensued regarding the department's processes for Unlicensed Activity.
22

23 **Section V concluded: 9:24 a.m.**

24 **Section VI began: 9:24 a.m.**

25
26 **VI. FUTURE MEETING DATES:**

27 **a. May 13, 2016 at 9:00 AM – Teleconference**

28
29 **b. May 20, 2016 at 9:00 AM – Teleconference**

30
31 **c. May 27, 2016 at 9:00 AM – Teleconference**

32
33
34 Dr. Spivey asked the council to provide the staff with their preference of the three dates listed for the next meeting. He
35 asked that the council members provide staff with this information within 2 weeks.
36

37 **Section VI concluded: 9:24 a.m.**

38 **Untimed Discussion Item began: 9:24 a.m.**

39
40 **UNTIMED DISCUSSION ITEM**

41
42 Mr. Dube requested that his agenda materials be sent in electronic format, as opposed to paper copies. The council agreed
43 that all members will receive materials electronically going forward.
44

45 **Untimed Discussion Item concluded: 9:26 a.m.**

46 **Section VII began: 9:26 a.m.**

47
48 **VII. ADJOURNMENT:**

49
50 **Action:** Motion to adjourn the meeting was made by Dr. Sensakovic. Seconded by Dr. Silvernail.

51 **Vote:** 7 yeas / 0 opposed; motion carried
52

53 **The meeting was adjourned at 9:27 a.m.**