



**Florida Department of Health  
Council of Licensed Midwifery  
Conference Call**

November 16, 2018; 9:00 am  
Call-in Number: (888) 670-3525  
Participant Passcode: 7133577864

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**I. Call to Order**      **Melissa Conord-Morrow, LM, Chair**

**II. Roll Call**            **Kama Monroe, Executive Director**

**III. Reports**

A. Executive Director's Report – *Kama Monroe*

Ms. Monroe reported on the accomplishments of Council staff over the past year, which included significant updates to the Council website, updating processes associated with processing applications for licensure by examination, and improving both the submission rate of data and the analysis of reporting data from the Annual Report of Midwifery Practice.

Ms. Monroe also informed the Council of improvements planned for the coming year, which include the revision of numerous forms and plans for a full schedule of meetings in 2019 to allow the Council more room to carry out their statutory mandate and to advise Council staff as rules and forms enter development.

B. Application Liaison Report – *Charlie Young*  
*Nothing at this time.*

C. International Relations Report – *Charlie Young*  
*Nothing at this time.*

D. Budget Report – *Kathy Bradley*  
*Kathy has resigned; no changes to the budget at this time.*

E. Community and Consumer Relations – *Kathy Bradley*  
*See above*

F. Laws and Rules; Agency Action Report – *Susan (Robyn) Mattox*  
*Adverse event reporting and annual report are already on the agenda.*

G. Unlicensed Activity – *Susan (Robyn) Mattox*

H. Healthiest Weight – *Melissa Conord-Morrow*  
*The last meeting where this was to be discussed was cancelled due to inclement weather.*

**IV. Review and Approval of Minutes**

A. October 23, 2017 - General Business Meeting

Ms. Mondesir stated that she was present for the October 2017 meeting.

**ACTION TAKEN:** Ms. Young moved to approve the minutes with the noted corrections. Motion seconded by Dr. Stewart, which carried unanimously.

## V. General Business

### A. Review of Annual Report of Midwifery Practice (FY 17-18)

#### **General Discussion:**

Ms. Conord-Morrow stated that this report is an improvement; and that she did not see any immediate deficit to the profession.

Ms. Young indicated her concerns about the annual report and commented on the idea of using MANA stats. Her primary concerns were:

- Accuracy of reporting, as some fields may not be reporting in the right areas.
- Annual Report of Midwifery Practice may be redundant, given the implementation of adverse incident reporting.

Ms. Young also indicated concern about whether there was sufficient statutory authority to require the Annual Report of Midwifery practice. Ms. McMullen stated that could not be adopted without authority to do so, and that this kind of oversight is provided by the Joint Administrative Procedures Committee; the statutory authority is clear.

Ms. Mattox stated that positive data is collected with the Annual Report of Midwifery Practice; adverse incident reporting alone may shift the perception of the data if the adverse incident reports were the only means of looking at the profession.

Mr. Nielsen provided additional information about the sample size of the Annual Report of Midwifery practice.

Ms. Mattox stated that the Annual Report of Midwifery Practice fosters accountability in the profession.

Ms. Monroe agreed that data which is collected that demonstrates the positive aspects of the profession should be available to the public.

Dr. Stewart stated that the American College of Obstetricians and Gynecologists has interest in being informed of midwifery practices in Florida and may have interest in working with the Council to create consistency in related professions. Collaborative management requirements are currently very difficult. Increased accountability and standardization will help with profession. ACOG would like some input, and to receive the Annual Report of Midwifery Practice. He believes cooperation and the ability to evaluate response to the need for care will benefit all professions, and in turn patients.

Ms. Conord-Morrow stated that the report will be public, and that ACOG will be able to have it for analysis at any time. She also stated that the Annual Report of Midwifery Practice speaks to the larger community with emphasis on out-of-hospital births and establishes the role of midwives in maternal care in the state of Florida.

Dr. Stewart stated that the object of the report is to have a safer and more collaborative process, and that ACOG would rather have someone reach out to them. He stressed that collaboration is an action that could lead to better patient outcomes.

Ms. Conord-Morrow stated that an open relationship with ACOG may not be the responsibility of the Council.

Ms. Monroe suggested that Council staff could easily send the report to ACOG, and other individuals with interest, along with the meeting schedule and other items.

**ACTION TAKEN:** Ms. Conord-Morrow moved to recommend to the Department that Council staff provide a copy of the Annual Report of Midwifery Practice and the schedule of tentative meeting dates to ACOG. Dr. Steward seconded the motion, which carried unanimously.

Ms. Mattox raised concerns about midwives' address information being public.

Ms. McMullen cited 119, F.S., and stated that the fields included in the Annual Report of Midwifery practice are not exempt from public records disclosure.

Ms. Mattox stated that midwives should be made aware of what information is made available to the public as a result of becoming licensed.

Ms. McMullen provided that disclaimers appear on forms and applications when information, such as email addresses, are collected.

**ACTION TAKEN:** Ms. Conord-Morrow moved to remove individual license numbers from transfer data tables in the narrative summary of the report prior to publication. Motion seconded by Dr. Pearson, which carried unanimously.

Ms. Mattox asked that draft language and forms be provided directly to the Council prior to publication.

Mr. Nielsen indicated that this can be addressed administratively, and that staff would be happy to send drafts to the Council individually for review prior to agenda publication when possible.

**ACTION TAKEN:** Ms. Conord-Morrow moved to approve the Annual Report of Midwifery Practice with proposed revisions. Motion seconded by Ms. Mattox, which carried unanimously.

B. Review of proposed *Annual Report of Midwifery Practice (DH-MQA 5011)* Update

**ACTION TAKEN:** After discussion, Ms. Conord-Morrow moved to provide additional information and table further discussion until a designated meeting. Motion seconded by Ms. Mattox, which carried unanimously.

C. Review of *Collaborative Management Agreement (DH-MQA 1057)* Update

**ACTION TAKEN:** After discussion, Ms. Conord-Morrow moved to provide additional information and table to designated meeting. Motion seconded by Ms. Mondesir, which carried unanimously.

D. Discussion of *Informed Consent for Licensed Midwifery (DH-MQA 1047)*; *Emergency Backup Plan (DH-MQA 1077)*

Ms. Mattox stated that she would like to see the language used for informed consent section made clearer, and to more accurately define care and responsibility when collaborative management occurs.

**ACTION TAKEN:** After discussion, Ms. Conord-Morrow moved to table the item for future discussion and recommended to Council staff to prepare draft forms for review which include the risk assessment and informed consent and collaborative management forms merged and standardized. Motion seconded by Ms. Mattox, which carried unanimously.

## VI. Rules Discussion

- A. 64B24-7.004, Florida Administrative Code (*Midwifery Practice: Risk Assessment*) This item was taken together with the discussion of Informed Consent for Midwifery, above.

## VII. Old Business

## VIII. New Business

- A. Adverse Incident Reporting (SB 510) – *Update*

Ms. McMullen provided an update on the adoption of Rule language to incorporate the reporting form. Mr. Nielsen provided an update provided to the Council concerning reporting requirements.

- B. Other New Business

Ms. Mattox raised concerns about different standards concerning screenings. She would like to propose further discussion of requirements in rules, and whether such screenings should be included in Rule.

**ACTION TAKEN:** After discussion, Ms. Conord-Morrow moved to schedule this item for a later meeting. Motion seconded by Ms. Mattox, which carried unanimously.

Mr. Nielsen asked if there was a priority for the items reviewed as part of this agenda, so that Council staff can prioritize work over the next year. Ms. Conord-Morrow and Ms. Mattox indicated that they would like to see forms completed, so that the Council can expand focus to the practice. Dr. Stuart stated that collaborative management should also be a priority to be taken up at the earliest possible dates.

**Mr. Ron Watson** was recognized by Ms. Conord-Morrow, as Mr. Watson wished to address the Council concerning the agenda items on behalf of the Midwives Association of Florida.

Mr. Watson thanked staff for attention to detail in the documents presented. He emphasized that there is some overlap between adverse incident reporting and annual report. He also stated that he works with ACOG as part of his role in the Midwives Association of Florida. He agreed with Council members that information should be accurate and fair, and asked that the Midwives Association of Florida be included in the Council's interested parties list.

## IX. Adjourn

Ms. Conord-Morrow moved to adjourn the meeting at 11:15 am.

## X. Informational

Annual Report of Midwifery Practice (DH-MQA 5011) – Forms and Data