

February 8, 2018  
10:00 AM to 3:00 PM



Conference call # (888) 670-3525  
Conference code 5311418626

## Biomedical Research Advisory Council Meeting Minutes

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### **Board Members in Attendance:**

Richard Nowakowski (Vice Chair)  
Michael Fradley  
Allison Eng-Perez  
Susan Vadaparampil  
Charles Evans Wood  
Richard Houghten  
David Decker  
Tushar Patel  
Abubakr Bajwa

### **Board Members not in Attendance:**

Daniel Armstrong (Chair)  
Barbara Centeno

### **CCRAB Representative:**

Asher Chanan-Khan, Florida Hospital Association Appointee to CCRAB  
Chris Cogle, CCRAB Chair

### **Department of Health Staff:**

Bonnie Gaughan-Bailey, MPA, ASQ-CQIA, Administrator, Biomedical Research Section  
Teresa Mathew, MSW, MPA, Advisory Council Liaison, Biomedical Research Section  
Kaitlyn Barningham, MPH, Zika Program Specialist, Biomedical Research Section

### **Oak Ridge Associate Universities:**

Janet Kile, Senior Project Management Specialist  
Robert Angel, Section Manager

A quorum was present. The meeting was called to order at 10:00 a.m. Board members received all pertinent meeting materials. Board members participated in-person at the Orange County Department of Health, and via conference call and could actively and equally participate in the discussion.

### **I. Meeting Minute Approval**

Dr. Nowakowski called for a vote on the prior meeting minutes. Dr. Houghten made the motion to approve the January 8, 2018 minutes. Dr. Decker seconded the motion. Total votes for approval: (Total members voting: 9) Affirmative: 9, Negative: 0, Recusal: 0.

## **II. CCRAB Update: Dr. Cogle**

Dr. Cogle presented slides on current CCRAB activities to reduce Florida's cancer burden through the Florida Cancer Plan. He provided an overview of the Cancer Plan's objectives and areas of emphasis. He said that CCRAB wishes to advocate for more funding for the research grant programs the BRAC oversees. He also requested that the Department provide him with updated information regarding the number of highly meritorious proposals that were not funded but would likely have been funded had there been more money to award. Dr. Cogle answered questions from the BRAC regarding his presentation, then recused himself from the remainder of the meeting proceedings.

## **III. Discussion of Peer Review Panel Assignment for Live Like Bella Proposals**

Dr. Nowakowski turned the presentation over to Janet Kile and Robert Angel from Oak Ridge Associated Universities (ORAU). Janet and Robert presented the panel model for the second stage of the Live Like Bella peer review process and answered questions from the BRAC.

The BRAC discussed the scores from the individual peer review stage. The BRAC recommended that the top five proposals from the individual peer review stage be moved to the panel review stage. Dr. Houghten made the motion to implement this recommendation. Dr. Vadapampil seconded the motion. Total votes for approval: (Total members voting: 9) Affirmative: 9, Negative: 0, Recusal: 0.

## **IV. Develop the Funding Recommendation List for the Bankhead-Coley Cancer Research Program**

The Department has \$8,753,857 available to award in Bankhead-Coley Cancer Research Program grants for FY 2017-2018. The BRAC proposed funding everything that scored a 2.4 and above with a 10% cut to all proposals' asking budget (except the Bridge grant's budget). They also proposed creating a "Pay-If" list to include the two proposals that scored 2.44. The "Pay-If" recommendation was that if there was more than \$80,000 in funds that become available, then the funds would be distributed to the higher-ranking pay-if for a one-year project. If there was less than \$80,000 available, then the Department should add the money back into the budgets of FY 17-18 grants that had been cut, starting with the highest-ranking grants and moving down the list. Dr. Houghten made the motion to adopt these recommendations. Dr. Decker and Dr. Vadapampil seconded the motion. Total votes for approval: (Total members voting: 9) Affirmative: 9, Negative: 0, Recusal: 0.

Dr. Nowakowski will present this recommendation list to the State Surgeon General for her approval on February 13<sup>th</sup>.

## **V. Develop the Funding Recommendation List for the James and Esther King Biomedical Research Program**

The Department has \$7,503,857 available to award in James and Esther King Biomedical Research grants for FY 2017-2018. The BRAC proposed funding everything that scored a 2.50 or better except for the two lower-scoring clinical research grants. All asking budgets will be cut by 10% except for the bridge grant's budget. If funds greater than \$500,000 become available, then the BRAC recommends giving the money to the higher-scoring of the two unfunded clinical research grants for a one-year project. If funds less than \$500,000 become available, then the

Department should add the money back into the budgets of FY 17-18 grants that had been cut, starting with the highest-ranking grants and moving down the list. Dr. Wood made the motion to adopt these recommendations. Dr. Decker seconded the motion. Total votes for approval: (Total members voting: 9) Affirmative: 9, Negative: 0, Recusal: 0.

Dr. Nowakowski will present this recommendation list to the State Surgeon General for her approval on February 13<sup>th</sup>.

#### **VI. Scheduling Live Like Bella Funding Recommendation Conference Call**

The BRAC decided to have the funding recommendation discussion for the Live Like Bella Pediatric Cancer Research Grants on February 27, 2018 from 8:00 a.m. to 9:00 a.m.

#### **VII. Public Comment**

No public comment.

The meeting adjourned at 1:05 p.m.