

February 27, 2018  
8:00 AM to 9:00 PM



Conference call # (888) 670-3525  
Conference code 5311418626

Biomedical Research Advisory Council  
**Meeting Minutes**

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**Board Members Present:**

Daniel Armstrong (Chair)  
Richard Nowakowski (Vice Chair)  
Michael Fradley  
Susan Vadaparampil  
Richard Houghten  
David Decker  
Tushar Patel  
Conor Lynch

**Board Members not in Attendance:**

Allison Eng-Perez  
Charles Evans Wood  
Abubakr Bajwa

**CCRAB Representative:**

Dr. Clement Gwede was in attendance representing CCRAB

**Department of Health Staff:**

Bonnie Gaughan-Bailey, MPA, ASQ-CQIA, Administrator, Biomedical Research Section  
Teresa Mathew, MSW, MPA, Advisory Council Liaison, Biomedical Research Section  
Jennifer Drake, FCCM, Government Analyst II, Biomedical Research Section

**Oak Ridge Associate Universities:**

Janet Kile, Senior Project Management Specialist  
Robert Angel, Section Manager

A quorum was present. The meeting was called to order at 8:05 a.m. Board members received all pertinent meeting materials. Board members participated via conference call and could actively and equally participate in the discussion.

**I. Meeting Minute Approval**

Dr. Armstrong called for a vote on the prior meeting minutes. Dr. Decker made the motion to approve the February 8, 2018 minutes. Dr. Houghten seconded the motion. Total votes for approval: (Total members voting: 8) Affirmative: 8, Negative: 0, Recusal: 0.

## **II. Discussion of Live Like Bella Peer Review Results and Grant Funding Recommendations**

A total of 19 applications were submitted and competitively reviewed based on the model used by the National Institutes of Health. Of these, the top five (5) progressed to a panel review stage where they were reviewed and ranked according to scientific merit. The BRAC reviewed summary panel scores and abstracts from the top submissions to create their funding recommendation list. Two million dollars were available to fund research grants and the BRAC voted to recommend five (5) projects for funding. The BRAC also recommended a percent cut to the amounts requested by grantees in order to remain within the two million dollars in available funds. Dr. Armstrong called for a vote. Dr. Vadaparampil made the motion. Dr. Houghten seconded the motion. Total votes for approval: (Total members voting: 8) Affirmative: 8, Negative: 0, Recusal: 0.

## **III. Public Comment**

The meeting adjourned at 8:38 a.m.