

MEETING MINUTES
Brain and Spinal Cord Injury Advisory Council
Performance & Quality Improvement
Committee Meeting
May 20, 2022

MEETING OVERVIEW

Date: May 20, 2022

Time: 2:00 pm-3:00 pm

Topic of Discussion: BSCIP Advisory Council Performance and Quality Improvement Committee Meeting

Location: Via Microsoft Teams Video Conference

IN ATTENDANCE

1. Kimberly Robinson (BSCIP Section Administrator)
2. Robert Pfister (BSCIP Unit Administrator)
3. Kimberly Schoffel (BSCIP Statewide Services Administrator)
4. Gemma Best-Smith (BSCIP Regional Manager)
5. Rosalind Miles (BSCIP Regional Manager)
6. Valerie Collins (BSCIP Regional Manager)
7. Robert Casavant (BSCIP System Administrator)
8. Justin Stark (BSCIP Resource Center Manager)
9. Robyn Tipton (BSCIP Resource Coordinator)
10. Suzanne Doswell (PQI Committee Member)
11. Kevin Mullin (PQI Committee Member)
12. Michael Fada (PAC Committee Member)
13. Ricke Zeidman (PAC Committee Member)
14. Jill Olinick (PQI Committee Member)

CALL TO ORDER AND APPROVAL

Meeting called to order at 2:02 pm PM EDT

PQIC meeting minutes from February 25, 2022 could not be approved as there were not enough Committee Members for a quorum.

Motion made by

Seconded by

No objections.

Minutes are approved unanimously.

TOPICS DISCUSSED

I. FAMILY CAFE:

Robert Pfister went over preparations for Family Café, which would be occurring the following week. Case managers, the Resource Center staff, and the Provider Enrollment specialist would be there for a booth. They would be providing information and resources, while the Provider Enrollment specialist would be soliciting new vendors. He stressed that they were always working to spread the

word about BSCIP. He invited anyone who wished to attend to come, and information could be found at FamilyCafe.net.

II. **AGENCY FOR PERSONS WITH DISABILITIES**

Robert Pfister updated the Committee on a conversation from the February meeting regarding reaching out to the Agency for Persons with Disabilities (APD) for a partnership of sorts with BSCIP regarding developmental disabilities. He has reached out and is working with Communications on scheduling meetings to learn more about their program and to let them learn about our program. He did learn that APD has 23,000 on their waiting list at this time.

III. **SPORTSABILITY**

Robert Pfister gave an update on the BSCIP partnership with SportsAbility, which was formerly Florida Disabled Outdoors Association, and that BSCIP continues to work with them. SportsAbility is working on some virtual reality aspects that allow peer to peer coordination that allows meetings with other like-minded individuals. Justin Stark said SportsAbility would be sending brochures as well as doing an in-service for BSCIP staff.

IV. **RESOURCE CENTER**

Robert Pfister and Justin Stark both discussed the Resource Center and adding new information and resources. Specifically, they discussed the event calendar and if anyone knows of events they would like to add, to please reach out and let Mr. Stark know, even if it is outside of Florida. Mr. Stark reviews the information to ensure it is current and up to date prior to adding to the calendar.

V. **REFRESHER TRAININGS**

Robert Pfister went over recent refresher trainings that occurred with staff, including trainings for Care Plans, which have to be renewed each fiscal year, and closure procedures.

Jill Olinick asked if there are baselines or goals for BSCIP. Mr. Pfister responded that there are service goals based on medical documentation and recommendations from physicians

VI. **RESOURCE GUIDES**

Robert Pfister presented the new BI and SCI Resource Guides. Justin Stark said they were a head start for patients who have not even left the hospital yet. Ricke Zeidman requested links.

NEXT MEETING & ADJOURNMENT

The next BSCIP Advisory Council Meeting will be held July 22nd, 2022 via Microsoft Teams.

The meeting ended at 2:46 pm EDT.

Move to adjourn made by Suzanne
Doswell

Seconded by Kevin Mullen
No objections
Meeting adjourned.