

September 25, 2013
10:00 a.m. to 3:00 p.m.
In-Person Meeting



Florida Department of Health
4042 Bald Cypress Way
Conference Room 301
Tallahassee, FL 32311

Joint Committee on Performance Standards, Rating System, and Rating Standards for Cancer Centers of Excellence, s. 318.925 Florida Statutes
Meeting Minutes

Attendance

Joint Committee

- Daniel Armstrong, Ph.D., (University of Miami) Miami (BRAC Chair)
- Thomas George, MD, FACP (University of Florida) Gainesville (C-CRAB Chair)
- Barbara Centeno, MD. (Moffitt Cancer Center) Tampa (BRAC)
- Representative Marti Coley Marianna (C-CRAB) (joined at 10:45, had to leave at 11:45)
- Randal Henderson, M.D., M.B.A. (University of Florida) Jacksonville (BRAC)
- Brian Rivers, Ph.D., MPH (Moffitt Cancer Center) Tampa (C-CRAB)
- Gerald Robbins, MD (American Cancer Society) New Port Richey (C-CRAB)
- Eric Sandler, MD (Nemours) C-CRAB
- Zenesha Barkley, DNP, MSN, RN, CNE (Bethune-Cookman) (C-CRAB)-*via phone*

DOH Staff

- John H. Armstrong, MD, FACS Surgeon General and Secretary of Health
- Robert Hood, Ph.D., Manager, Public Health Research Unit
- Sarah Hofmeister, Research Program Analyst, Public Health Research Unit

The meeting was called to order at 10:15a.m.

A quorum was present. The quorum is defined as a majority of the 13 members of the Joint Committee, including both chairs.

I. Standard 1.1 The organization maintains a license in good standing in this state which authorizes health care services to be provided.

Members discussed the need to ensure organizations are in good standing. The members discussed that within the application there should be an area to discuss whether the applicant organization has any pending actions against their license and what corrective actions they are taking to resolve.

Dr. Sandler motioned to keep the language for Standard 1.1 as written.

Dr. Centeno seconded the motion.

Total votes for approval: (Total members voting: 8) Affirmative: 8 Negative: 0 Recusal: 0

II. Standard I.7 The organization adopts evidence-based practice standards, and periodically evaluates of the implementation of these standards and makes a summary of the evaluation available to prospective patients and family members.

The Members discussed whether to add: The organization adopts “***and implements the highest level of current***” evidence-based practice standards “***and quality improvement system***”, and “***at a minimum annually***” evaluates of the implementation of these standards and makes a summary of the evaluation available to prospective patients and family members.

Members proposed a revised Standard:

The organization adopts and implements a continuous comprehensive quality indicator system, reports at a minimum annually on quality metrics and makes a summary of the evaluation available to prospective patients and family members.

Members did not vote on final language for this Standard.

III. Standard I.3 The organization actively [and substantially] participates in at least one regional cancer control collaborative that is operating pursuant to the Florida Comprehensive Cancer Control Program’s cooperative agreement with the Centers for Disease Control and Prevention’s National Comprehensive Cancer Control Program.

Members discussed the need for applicants to clearly define and show examples of their synergistic relationship with Collaboratives.

Chairs asked staff to provide information about the Cancer Collaboratives, including what activities they engage in and ways members participate.

Members discussed moving item 1.3 to Section III to tie in the relationship between the institutional commitment to community engagement/collaborative partnerships.

Dr. Centeno made a motion to add: The organization actively “***and substantially***” participates in at least one regional cancer control collaborative that is operating

pursuant to the Florida Comprehensive Cancer Control Program's cooperative agreement with the Centers for Disease Control and Prevention's National Comprehensive Cancer Control Program.

Dr. Sandler seconded the motion.

Total votes for approval: (Total members voting: 8) Affirmative: 8 Negative: 0 Recusal: 0

IV. Standard I.8. When conducting [cancer] research, has studies reviewed by an accredited human research protection program and IRB, to ensure the highest ethical standards.

Members discussed whether to add: When conducting "*cancer*" research, has studies reviewed by an accredited human research protection program and IRB, to ensure the highest ethical standards.

There was consensus to add "cancer" to the Standard.

V. Standard I.2 The organization achieves and maintains accreditation by the Commission on Cancer of the American College of Surgeons.

Dr. Sandler motioned to keep the language for Standard 1.2 as written.

Dr. Centeno seconded the motion.

Total votes for approval: (Total members voting: 8) Affirmative: 8 Negative: 0 Recusal: 0

VI. Standard 1.4 The organization demonstrates excellence in and dissemination of scientifically rigorous cancer research.

Committee members discussed how to evaluate whether an organization has a "rigorous" research program, and adopted the criteria proposed at the September 4, 2013 meeting: To have a program that is rigorous or demonstrates excellence in

scientific research, the research must be peer-reviewed, extramurally-funded, investigator- initiated, and comprehensive in scope. Comprehensive included:

- Basic
- Clinical
- Translational
- Population science
- Health services research (health systems research)
- Cancer control and prevention research.

Dr Sandler made a motion that an organization would be deemed to have a comprehensive program if it had excellence in research in 4 of 6 areas.

Dr. Henderson seconded the motion.

Total votes for approval: (Total members voting: 8) Affirmative: 6 Negative: 2 Recusal: 0

VII. Standard 1.5 The organization integrates [rigorous cancer] training and education of biomedical researchers and health care professionals.

The committee discussed the importance of training interdisciplinary teams, including radiation therapists, dosimetrists, surgical fellows, nurses, pharmacists, nutritionists, social works and others. The committee discussed ways of evaluating education, such as the use of accreditation. The committee also discussed the integration of treatment and research, and how to evaluate that such as through K, T, R25 awards, masters degrees or other research fellowships such as the Robert Wood Johnson clinical scholarship program.

Dr. Sandler motions to add: The organization integrates “**rigorous cancer**” training and education of biomedical researchers and health care professionals.

Dr. George seconded the motion.

Total votes for approval: (Total members voting: 8) Affirmative: 8 Negative: 0 Recusal: 0

VIII. Public Comment

There was no public comment.

Meeting was adjourned at 2:50pm.