



# Designation and Certification Subcommittee Meeting Minutes



November 10, 2020

10:00AM – 11:30AM

Meeting Platform: Microsoft Teams

## ATTENDANCE

<b>Members Present</b>
Erick Quevedo, Subcommittee Chair
Jay Howell, Child Forensic Interview Advisory Committee Chair
Alan Abramowitz, Child Forensic Interview Committee Co-Chair
Jackie Sandefer-Gonsen
Valerie Stanley
Stephanie Cox
Alison Cowell
<b>DOH Staff Present</b>
S. Nicole Jordan
Marceller Hines
<b>Guests Present</b>
N/A

# **Designation and Certification Subcommittee Meeting**

## **Welcome:**

- Meeting started at 10:01AM

## **Updates:**

### **Survey of Forensic Interviewers:**

- Subcommittee Chair, Erick Quevedo and Subcommittee Member, Jackie Sandefer-Gonsen provided an overview of survey results.
  - Subcommittee members discussed survey results and provided the following feedback and recommendations for a supplemental survey to obtain more information:
    - Identify if survey participants are in favor of 'certification' or 'designation.'
    - Need further clarification due to minimal (33) survey responses.
    - Obtaining Child Advocacy Center contact to re-send the survey again may be more beneficial. However, this approach may yield duplicate survey responses.
    - In addition, survey will be sent to the State Attorney's office.
  - Subcommittee Member, Jackie Sandefer-Gonsen will send a follow-up survey to obtain additional information.
- Pilot Program:
  - A 'Designation and Certification' pilot program was recommended for further feedback.
  - Discussion regarding Florida Department of Health or another community partner taking the lead on a pilot project.

### **Upcoming Child Forensic Interview Advisory Committee Meeting:**

- Child Forensic Interview Advisory Committee (CFIAC) meeting is scheduled for Thursday, November 19, 2020.

### **Child Forensic Interview Advisory Committee Report:**

- CFIAC report timeframes were discussed subcommittee members, which included review by DOH leadership.
- Timeline of CFIAC report and additional information below were discussed by the subcommittee:
  - Review Process
  - Structure and component of the report
  - Components of the report
- DOH Review

- CFIAC will end on June 30, 2021
  - Brief discussion regarding continuation of CFIAC after June 30, 2021.

**Next Steps:**

Follow-Up and Research:

- New survey will be sent to obtain additional information as recommended by subcommittee members.
- Chair, Jay Howell will meet with CMS Division Director, Bureau Chief, and DOH Staff to discuss the CFIAC report and other recommendations made by committee members.
  - The meeting is scheduled for Wednesday, December 9, 2020.

**Adjourn:**

- Meeting was adjourned at 10:52AM.