



Designation and Certification Subcommittee Meeting Minutes



September 9, 2020

10:00AM – 11:30AM

Meeting Platform: Microsoft Teams

ATTENDANCE

Members Present
Subcommittee Chair, Erick Quevedo
Child Forensic Interview Advisory Committee Chair, Jay Howell
Jamny Coronado
Valerie Stanley
Jackie Sandefer-Gonsen
Stacy Bromfield
Allison Cowell
Maria Sanin
Members Not present
Stephanie Cox
Guests Present
N/A
DOH Staff Present
S. Nicole Jordan
Marceller Hines

Designation and Certification Subcommittee Meeting

Welcome and Roll Call:

- Meeting started at 10:06AM

Approval of Minutes from Previous Meeting:

- Subcommittee reviewed and approved minutes from the previous subcommittee meeting conducted on Wednesday, August 12, 2020.

Updates:

Monitoring/Accountability – Quality Assurance Workgroup:

- Subcommittee Members, Jackie Sandefer-Gonsen met with the Department of Health (DOH), Quality Assurance (QA) Workgroup to discuss assisting with monitoring of credentialing. The QA Workgroup determined that they do not have the bandwidth to provide oversight to monitoring of credentialing.
 - DOH Child Protection Teams have approximately eight back-up child Forensic Interviewers.
 - Subcommittee members proposed to meet with back-up child Forensic Interviewers to review credentialing applications and monitoring for certification.
 - Florida Certification Board (FCB) may be an option to monitor Child Forensic Interview credentialing.
 - DOH Staff Member, Marceller Hines explained the role of FCB and how this entity may be utilized to provide oversight of the Child Forensic Interview Certification and monitoring process.
 - Subcommittee Member, Jackie Sandefer-Gonsen and DOH Staff Member, Marceller Hines will schedule a meeting to meet with FCB to obtain more information to share with the Subcommittee.
 - Subcommittee Chair, Erick Quevedo suggested that a mini Quality Assurance group may be needed to review the quality of Child Forensic Interviews.
 - Subcommittee discussed the potential for a protocol for ‘grandfathering’ experienced Child Forensic Interviewers into the designation and certification process.

Open Discussion:

Comments on General Meeting:

- Possible collaboration with other Child Forensic Interview Advisory Committee Subcommittees to further discuss the certifications.

- Chair, Jay Howell informed the Subcommittee that the Child Forensic Advisory Committee will review the survey results.
- Subcommittee discussed the importance of uniformity, guides, outlines to ensure statewide consistency.

Overall Objective/Direction:

- Pilot Project: Subcommittee Chair, Erick Quevedo discussed practical ways for Subcommittee members to provide additional information.

Next Steps:

Follow-Up/Research:

- Subcommittee Chair, Erick is willing to provide the subcommittee a draft document prior to the next meeting for review.

Adjourn:

- Meeting was adjourned at 11:13AM