



Child Forensic Interview Advisory Committee

July 23, 2020, 10:00 A.M. – 11:00 A.M.

Conference Call

Conference Call: 888-585-9008

Participant Code/Conference Room: 275-269-015

Microsoft Teams

Meeting Minutes

Attendance:

Members Present:	Staff Present:
Jay Howell - Chair	Erica Puckett
Alan Abramowitz – Co-Chair	
Erick Quevedo	
Stacy Bromfield	
Candice Brower	
Judge Daniel P. Dawson	
Carol Lilly, M.D.	
Lorena M. Vollrath-Bueno	
Theresa E. Simak	
Members Absent:	Guest(s) Present:
Maria Sanin	
Valerie Stanley	
Terrance Watts	
Kelly A. Swartz	
Alison Cowell	
Bruce J. McIntosh, M.D.	
Jackie Sandefer-Gonsen	
Jamny Coronado	
Maureen Honan	
Francine Donnorummo	
Theresa E. Simak	

Welcome

- Chair, Jay Howell welcomed members, took roll and identified goals of meeting: to define the agenda of the August 20th meeting.

Preparation and Planning for August 20, 2020 CFIAC Meeting:

- Chair, Jay stated that there is a need to bring everyone up to speed on the work of the subcommittee.
- Chair, Jay suggested that Subcommittee Chairpersons provide a report of their work and progress including a 20 min presentation with 10 minutes to addresses questions and discussion by the group.
- Chair, Jay instructed subcommittee chairs and members to e-mail documents to Erica to be shared with members in preparation to the meeting on August 20, 2020.
- Judge Dawson, Chair of Court Orders Subcommittee, stated that he will have documents including limiting interview orders from the circuits (already provided but can be again if needed) and possibly Florida Statute and therapy dog use order.
- Erick Quevedo, Chair of Designations and Certifications Subcommittee stated he will provide National standards, juvenile justice Position paper from 2010 (APSAC) and other necessary documents.
- Chair, Jay stated that the Law Enforcement Subcommittee rep/chair is not on the call but there was discussion about using the Palm Beach County protocol, which is part of the task force appendix, as a resource. Other protocols or documents to be shared should be sent to Erica.

Additional Presentations for the August 20, 2020 CFIAC Meeting:

Chair, Jay stated Other presenters suggested at meetings in the past include:

- Potential expert witness who has done a lot of research and interesting information to share regarding use of dogs in court.
- Also may want to consider inviting law enforcement to present; Sgt. Sonya Bush could be a good candidate. Sgt. in Palm Beach, who just arranged for detectives go to the local FI training and reported it was well received.
- Sally Beckett could present on community presentations, specifically the brief minimal facts and other brief trainings.

Chair, Jay asked committee members to suggest other ideas for presenters:

- Dr. Lilly - law enforcement would be an important presentation and the community presentations would be valuable.
- Lorena Bueno – expressed agreement that the suggested presentations would be valuable especially a do's and don't's for detectives and first responders.
- Dr. Lilly - I think it would be great if a law enforcement officer provided the training to law enforcement.
- Lorena – stated that it must be considered how & why LEO come to training, how to best reach them, may want to look at online or virtual training to be more accessible. The first contact with a victim is so critical to the rest of their experience.
- Erick stated he recently researched the minimal facts interview training which is very good.
- Chair, Jay suggested Sally Beckett or Jackie report on how they train law enforcement and hear from law enforcement about how they use the information.

Additional Meeting Planning Discussion:

Chair, Jay suggests the meeting invite informs attendees that Chrome is the preferred browser for Microsoft Teams

Chair, Jay assessed for members feelings about the 4-hour meeting timeframe. It was not challenged with additional timeframe suggestions.

Erica informed members that presentations do not need to be submitted prior to the meeting, just documents intended to assist the members in preparation for the meeting.

Chair, Jay suggests members be encouraged to utilize chat.

Erica confirmed that the chat function is helpful and all details in the chat are saved and will be included in the minutes.

Open Discussion:

Dr. Lilly asked for the DOH link with CFIAC meetings, agendas and minutes to be shared with CFIAC meetings listed.

Erica - posted link in chat: <http://www.floridahealth.gov/provider-and-partner-resources/child-forensic-interview-advisory-committee/index.html>

Dr. Lilly - shared in chat, the link to the NCAC online training - minimal facts:

https://www.nationalcac.org/recorded_trainings/minimal-facts-interviews-of-children/

Members expressed no other questions or concerns regarding the upcoming CFIAC meeting.

Chair, Jay adjourned meeting at 11:00am