



CFIAC Law Enforcement Subcommittee

January 4, 2021, 1:00 P.M. – 2:00 P.M.

Meeting Minutes

Attendance:

Members Present:	Staff Present:
Francine Donnorummo, Subcommittee Chair	Erica Puckett
Jay Howell, CFIAC Chair	
Alan Abramowitz, CFIAC Co-Chair	
Lorena Bueno	
Danielle Hughes	
Theresa Simak	
Maria Sanin	

Welcome and Roll Call

- Meeting began at 11:00AM

Minutes:

- Subcommittee meeting minutes from October 7, 2020 meeting reviewed. No revisions requested. Minutes approved by members.

Review and Recommendations for Draft Language for CFIAC Report:

- Draft language document distributed to members and shared on screen.
- Include minimal facts description and who it pertains to.
- Include a title/subtitle for ease of blending language into full report.
- Introduction paragraph explaining what the minimal facts training entails.
- Recommendation for Child Protection Teams to participate in the provision of Minimum Facts trainings to first responders and others who would benefit from this training.
- Guidance on best practices for Law Enforcement Officer (LEO) to collect information from interviews with families and children.
 - Clarification that obtaining minimal facts is not considered a Child Forensic Interview.
- Recommend for the Minimum Facts training be 2-4 hours in duration.
- Partnership with LEO Academy to ensure LEO receive suggested training.
- CFIAC Chair, Jay Howell suggested that –it may be beneficial to have a resource for professionals and other individuals to obtain information on scheduled trainings.
 - DOH Staff Member, Erica will follow-up with CMS leadership regarding future Forensic Interview training opportunities on the website. This information may be listed as a resource in the Child Forensic Interview Advisory Committee report.

- Subcommittee Staff Member, Lorena suggested that it is critical to highlight improper interviews with children may result in obtaining false or inaccurate information. In addition, the Minimum Facts approach is a best practice to obtain accurate information when interviewing children.

Training for Assistant State Attorneys: Lorena Bueno

- 40-hour DOH training would be ideal but may not be feasible.
- Florida Prosecuting Attorney's Association (FPAA) organization provides training and may be a potential resource or network for reaching prosecutors in the state of Florida to ensure consistent Minimum Facts training.
 - Minimum Facts training may be conducted in-person or by video.
- Lorena will prepare a draft of this recommendation and provide to CFIAC staff to distribute to members.

Next Steps:

- Subcommittee Chair Francine will make formatting adjustments to the current draft prior to the next meeting.
- CFIAC Co-Chair, Alan will e-mail talking points and updates for distribution to subcommittee members for review.

Next Meeting:

- Thursday, February 18, 2021 at 1:00PM

Meeting Adjourned:

- 11:50AM