



Court Orders Impacting Child Forensic Interviews Meeting Minutes



February 1, 2021

2:00PM – 3:00PM

Microsoft Teams: [Click here to join the meeting](#)

ATTENDANCE

Members Present
Subcommittee Chair, Judge Daniel Dawson
Subcommittee Co-Chair, Alan F. Abramowitz
Child Forensic Interview Advisory Committee Chair, Jay Howell
Kelly Swartz
Candice Brower
Terrance Watts
Sub-committee members not present: Lorena M. Vollrath-Bueno, Valerie Stanley
DOH Staff Present
Marceller Hines
S. Nicole Jordan
Guests Present
N/A

Court Orders Impacting Child Forensic Interviews

Welcome:

- Meeting started at 2:05PM

Approval of Minutes from Previous Meeting:

- Subcommittee reviewed and approved minutes from the previous subcommittee meeting conducted on January 14, 2021.

Draft Language of Report:

- Judge Dawson drafted a report and members are welcome to make revisions or provide feedback.
- The floor was opened to discuss or make any suggestions on verbiage.
- Prior to approval, subcommittee members are encouraged to make revisions.
- Judge Dawson recommends the FDOH staff be given the ability to ensure the format of the report flows appropriately, if the substance don't change
- Jay: How to structure report for entire committee to ensure that the format is uniform. To be completed by the end of the week February 5, 2021.
 - Question: Does DOH want the full report to come from the full committee?
 - Informed subcommittee members to include resources references, sources, summary in report
 - Identify presentation per technical name and key parts from the presentation "*Connie Jantzen, National Crisis Response Canines*"
 - Conclusions or recommendations sub-section. This will help the language to be uniform of the full committee
 - Jay inquired about the best way to structure the report to include all subcommittees and CFIAC.
 - Identify the individual subcommittees for each subject and report to our full CFIAC
 - Submit recommendations to the staff and we make sure it flows and free of errors
- Judge Dawson:
 - Inquired about the final approval and version of the report.
 - List of presentations, highlights, Florida Statutes must be included into the subcommittee report to the full CFIAC to generate the final report
 - Jay is preparing an introduction and description of the relationship and continuation of the task force itself; then commentary of the mission, then move into the specific sections of each subcommittee, conclusion and a resource site

Next Steps:

- Judge Dawson will re-generate the draft language week of February 2, 2021

Next Meeting:

- February 15, 2021; 12:00PM – 1:00PM, prior to the CFIAC subcommittee meeting to discuss the final subcommittee report.

Adjourn: Meeting was adjourned at 2:47PM