



Designation and Certification Subcommittee Meeting Minutes



August 12, 2020

Conference Call: 888-585-9008

Participant Code/Conference Room: 275-269-015

Attendance

Members Present
Subcommittee Chair, Erick Quevedo
Angie Griffin
Jay Howell
Jackie-Sandefor-Gonsen
Brandi Macaluso
Allison Cowell
Maria Sanin
CFIAC Chair, Jay Howell
Members Not present
Jamny Coronado
Stephanie Cox
Stacy Bromfield
Guests Present
Doug Bell
DOH Staff Present
S. Nicole Jordan
Marceller Hines

Designation and Certification Subcommittee Meeting Minutes

Welcome and Roll Call:

- Meeting started at 10:01AM

Approval of Minutes from Previous Meeting:

- Subcommittee reviewed and approved minutes from previous meeting.

Updates:

VOCA Designation – Attorney General’s Office Contact:

- Subcommittee Member, Brandi Macaluso followed-up with AG office and was informed that their training is based off the NOVA training. However, the National Organization has additional steps.
- Application, proof of training hours, letters of support and other items.
- Chair, Jay Howell followed-up with the AG Office, however, trainings were cancelled due to COVID-19.
 - DOH – Is DOH the best option to oversee the program?
 - Important to identify recertification of participants.
 - There have been discussions about conducting virtual meetings, however, COVID-19 has resulted in delays.
- Virtual Forensic Interviewing:
 - Subcommittee Member, Jackie Sandefer-Gonsen will host a pilot Child Forensic Interview training in September and October 2020.
 - The 40-hour virtual training will be a combination of curriculum and practicum, which entails reviewing and critiquing forensic interviews that were conducted.
 - Only DOH CPT providers will be able to receive the virtual training and there will be no guest speakers.
- Survey Questions:
 - Subcommittee Member, Jackie Sandefer-Gonsen established a preliminary survey regarding certification.
 - Subcommittee members discussed survey questions and made recommendations.
 - Subcommittee members highlighted the importance of asking objective questions such as:
 - Years of experience conducting forensic interviews
 - Number of interviews conducted
 - Court testimony
 - Participation in peer review
 - Feedback regarding criteria and standards that may be beneficial
 - Procedures or benchmarks for new forensic interviewers and the timeline throughout the state.

- Process for new staff that cannot immediately receive forensic interviewers.
- Important to establish a tier system based on survey responses.
- Subcommittee members discussed tier systems and various requirements according to National Association of Child Forensic Interviewers (NACCFI).
- Important for prosecutors to be knowledgeable of the certification process

Monitoring/Accountability – QA Workgroup:

- Follow-up regarding DOH QA Workgroup:
 - QA workgroup discussed the credentialing process and the committee is in the process of restructuring how remote monitoring's are conducted. Therefore, the workgroup does not have the capacity to assist with the credentialing process currently.
 - May need to further discuss the designation with the larger workgroup.
 - May need to establish a committee to establish how monitoring will be conducted.
 - National Credentialing: Only review applications twice a year, which will be further explored.
- Pilot Project/Credentialing Committee:
 - May have to establish a 'Credentialing Committee' to monitor this.
 - Accept applications twice a year.
 - Jackie will further discuss this with the QA Workgroup. The next DOH QA is meeting on Monday, August 17th.

Open Discussion:

- CFIAF meeting scheduled for Thursday, August 20, 2020.
- Each Subcommittee Chair and other guests will present for approximately 25 minutes.

Next Steps:

- Follow-Up/Research
- Monkey survey after questions are established
 - Identify a diverse target audience.
 - May be beneficial to send the survey to State Attorneys and CACs to obtain a different perspective.

Adjourn:

- Meeting was adjourned at 10:49AM