



Child Forensic Interview Advisory Committee

February 25, 2021
1:00 P.M. – 5:00 P.M.

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Meeting Minutes

Members Present:
Jay Howell, Child Forensic Interview Chair
Alan Abramowitz, Child Forensic Interview Co-Chair
Judge Daniel Dawson, Court Order Impacting Forensic Interviews Subcommittee Chair
Francine Donnorummo, Law Enforcement Subcommittee Chair
Brandy Macaluso
Maureen Honan
Stephanie Cox
Valerie Stanley
Alison Cowell
Danielle Hughes
Candice Brower
Carol Lilly, MD
Jamny Coronado
Jackie Sandefer-Gonsen
Stacy Bromfield
Maria Sanin
DOH Staff Present:
Erica Puckett
Marceller Hines
S. Nicole Jordan
Patricia Armstrong

Welcome & Roll Call:

- Meeting started at 1:05PM.

Review and Approval of Previous Meeting Minutes:

- Meeting minutes from the CFIAC meeting conducted on Thursday, November 19, 2020 were amended and approved committee members.

Opening Statements and Agenda Review:

- Subcommittees made recommendations, which were reviewed, voted on and adopted by CFIAC Committee Members.
- Subcommittees are permitted to meet until the committee has been dissolved.
- Review of 'Purpose and Responsibilities' outlined in 'Creation of CFIAC Charter Letter'
 - Recommended to address 'Purpose and Responsibilities' in the report.

PRESENTATION: Judge Dawson, Subcommittee Chair Court Orders Impacting Child Forensic Interviews Subcommittee

- Review of Administrative Orders:
 1. Model Administrative Order
 2. Therapy and Facility Dogs
- It was recommended to include 'Use of Canines' presentation by Connie Jantzen regarding use of animals in child forensic interviewing and court testifying.
- It was recommended that Section 914.16, Florida Statutes to be included as an Appendix in the report.
 - In addition, it was recommended for both Model Administrative Orders to be included into the Appendix.
- Recommended amendments:
- Motion to approve as amended by the committee
 - Unanimous vote, and approval of the Court Orders Impacting Child Forensic Interviews Subcommittee draft report language.

PRESENTATION: Jackie Sandefer-Gonsen, on behalf of Subcommittee Chair, Erick Quevedo Designation and Certification Subcommittee

- Introduction of background and efforts to learn about current options for forensic interview training currently available.
- Review of survey utilized to assess responses from current forensic interviewers regarding their thoughts on certification.
- Introduction of pilot project for certification to enhance forensic interview effectiveness in the field.
 - Florida Certification Board introduced the certification process, which included exam development and start-up costs.
 - It was recommended for CFIAC Committee Members experts within or other entities are involved in the exam development process.
- Motion to approve as amended by the committee.
 - Unanimous vote, and approval of the Court Orders Impacting Child Forensic Interviews Subcommittee draft report language.

PRESENTATION: Francine Donnorummo, Subcommittee Chair
Review of Law Enforcement Subcommittee

- Overview of Child Forensic Interview Process.
- Overview of Minimal Facts Interview.
- Reconsider labeling the section Law Enforcement Recommendations to be broader such as, “Initial Contact.”
- Motion to approve as amended by the committee.
 - Unanimous vote, and approval of the Court Orders Impacting Child Forensic Interviews Subcommittee draft report language.

Open Discussion:

- CFIAC Members will be included in the report.

Review of Next Steps for Report Submission Process:

- CFIAC report draft will be prepared by DOH staff and provided to CFIAC members for review at the next meeting.
- Recommendation for ‘Resource Website’ language will be drafted for the report.
- Subcommittees are permitted to continue to meet as needed, if publicly noticed.
- Doodle poll for April meeting scheduling will be provided to members for the next CFIAC meeting.

Adjourn:

- Meeting was adjourned at 2:45PM.