

**Diabetes Advisory Council
Quarterly Business Meeting
July 27, 2015
Via Conference Call**

Draft Meeting Summary

Participants

DAC Members

Chet Evans, DPM
Nicole Johnson, MPH, DrPH
Kim Marie, LAc, DAc, DOM
Jennifer Marks, MD
Bonnie Masterson, RD
Peter Nehr
Marvin Price, DPM
Ed Shahady, MD
Janet Silverstein, MD

Guests

Melanie Bostick, Liberty Partners
Betty Springer, CMA-C, Florida Society of
Medical Assistants

Staff

M.R. Street, MPH

DAC Members Absent

Excused

Phyllis Bruno, CDE
Lisa Buckloh, PhD
Shay Chapman, BSN, MBA
Larry Fox, MD
Rulx Ganthier, Jr, MD
Don Grossman, MD, FACP

Unexcused

Nina Clark, RN
Leslene Gordon, PhD
Brett Harding
Celeste Hart, MD
Ephraim Hess
Marlon Honeywell, PharmD
William Litton
Dorothy Shulman, MD
Laura Smith, PhD, MS
Todd Steibly

1. Welcome: Dr. Marks brought the meeting to order at 10:00AM and welcomed the participants.
 - Ms. Street took the roll.
 - A quorum was not achieved.
 - The April minutes are attached for approval.

2. Update on DAC Legislatively Mandated Report: The following participants will take part in a meeting in Tallahassee on August 25 to begin development of the legislatively mandated report that is due to the Legislature on January 10, 2017:
DAC: Dr. Marks, Dr. Evans, Dr. Shahady
Department of Health: Ms. Chapman, Ms. Street, Ms. Jamie Forrest, Ms. Makeshia Barnes
Department of Management Systems/Division of State Group Insurance: Ms. Kathy Flippo
Agency for Health Care Administration: Dr. Elicia Coley
National Association of Chronic Disease Directors: Ms. Marti Macchi

3. Membership Update: The Legislature passed changes to the membership of the DAC. The new statutory language adds an eligible category to the DAC membership. There are currently two vacancies, and three categories which are eligible to fill them: American Association of Diabetes Educators (AADE – new category), Pediatric Endocrinologist, and Community Health Center. Ms. Street has requested guidance about vetting applicants.
4. -DAC Recommendations: Ms. Street has begun a draft of recommendations based on the strategic plan. Dr. Evans and Dr. Marks will review the draft prior to putting it forward to the full DAC for approval. Ms. Street will try to set up a meeting for Dr. Marks to present the recommendations to Dr. Armstrong when Dr. Marks is in Tallahassee on August 25.
5. Strategic Plan: The draft strategic plan was attached to the calendar item for today's meeting. Slight changes were made during the meeting. Please review the attached draft and reply to Ms. Street with comments or approval by August 4.
6. Bureau of Chronic Disease Prevention Updates:
 - Ms. Street reported the following staff changes:
 - Ms. Sarah Cawthon has retired.
 - Ms. Trina Thompson has left the bureau for another position in the same division.
 - Ms. Shay Chapman has been appointed bureau chief.
 - Ms. Cawthon's position has been eliminated, and her responsibilities will fall to the person who replaces Ms. Thompson. Ms. Chapman will take on some of Ms. Thompson's former responsibilities.
7. Florida Diabetes Alliance Update - None
8. Public Comment - None
9. Next Meeting: The next DAC meeting will be via conference call on October 12, 10AM – Noon (Eastern).
Toll-free number: 888.670.3525
Participant code: 416.360.4135

Ms. Street will send out another survey to determine the best dates for the January 2016 and April 2016 meetings.

10. Adjourn: The meeting was adjourned at 10:25AM.

Atch: Draft Strategic Plan
April Meeting Summary - Draft

Actions: Approve or comment on strategic plan
Approve or comment on April meeting summary
Respond to survey with availability for next two DAC meetings (survey link will be sent via separate email)