



Meeting Minutes

Information Clearinghouse on Developmental Disabilities Advisory Council

July 7, 2022

1:00 PM – 2:00 PM EST

Microsoft Teams Video Conference

Members Present: Kristine Benson, Janet Caramello, Shannon Moss,

Others Present: Tara Cockman (Florida Department of Health), Casey Omeke (Florida Department of Health), Meghan Kirkley (Agency for Persons with Disabilities)

Members Not Present: Lori Fahey, Camille Gardiner

I. Welcome and Roll Call – Tara Cockman

The meeting was called to order at 1:03 PM by Tara Cockman, council facilitator. Tara reintroduced herself as the new facilitator for the council. Roll was taken and a quorum was not established. At 1:17, Shannon Moss joined the call, and a quorum was established.

II. Approval of Minutes – Council Members

Janet Caramello motioned to approve the minutes for the April 12, 2022, council meeting. Shannon Moss made a second motion, followed by a unanimous vote of approval.

III. Website Resource Presentation and Review – Council Members

Tara Cockman reviewed the current list of potential conditions to be added to the Bright Expectation webpage per inquiry at the previous council meeting. Kris Benson proposed that council members each take a minimum of two conditions that are remaining on the conditions list to research prior the next meeting. Kris volunteered to research Hypothyroidism, Tetrasomy 12p, and Isodecenetric 15. Shannon Moss volunteered to research hearing loss and Central Auditory Processing Disorder. Camille Gardiner stated she would volunteer to research conditions once she received the list for further review. Kris suggested if council members have completed any prior research on any to the listed conditions to share that with Tara. Kris suggested that resources on the Bright Expectations webpage for Autism and Educational Resources should be reviewed to see if any additional resources are available to add.

IV. Bright Expectations Website Data Review – Casey Omeke

Casey Omeke provided an overview of the Google Analytics data for the Bright Expectations website for the past quarter. Casey explained pageviews have increased by almost 2,000 views from the previous quarter. The top five webpages viewed were: the Autism Resources webpage, the Bright Expectation home page, the Bright Expectations conditions webpage, the Down Syndrome Resources webpage, and the Bright expectations "About" webpage. The Autism webpage remains the top viewed webpage among all condition webpages.

V. Council Member Appointments – Tara Cockman

An update on the status of the council member appointments was provided. Tara Cockman informed the council that the process for appointments is taking longer than expected due to the vetting process for council member candidates being reviewed and restructured.

VI. Family Café Experience – Casey Omeke

Casey Omeke shared the experience of the Department of Health, Maternal and Child Health Section staff members attending the Family Café conference. Casey shared that the had a successful time and were able to share Bright Expectations educational materials with attendees.

VII. Public Comment

No public comment was provided.

VIII. Adjournment – Tara Cockman

The meeting adjourned at 1:35 PM.