



## Rare Disease Advisory Council

### Health Care Providers Subcommittee

### Meeting Minutes

**Tuesday, March 25, 2025**

Noon EDT

Virtual

#### **Welcome/Introductions**

The meeting was called to order at 12:04 p.m., EDT, by Anita Davis PT, DPT, CNPT, Physical Therapist, Brooks Rehabilitation (Chair).

#### **The following members or designees were in attendance: (Quorum not met)**

Anita Davis, PT, DPT, CNPT, Physical Therapist, Brooks Rehabilitation (Chair)

India Holroyd, MPH, Cabinet Affairs Director, Florida Department of Agriculture and Consumer Services

#### **Guests and Staff:**

Jon Conley, Strategic Initiatives Manager, Florida Department of Health

Yolanda Bonds, Rare Disease Advisory Council Staff Liaison, Florida Department of Health

Kristin Craze, Contractor, Florida Department of Health

#### **Business**

##### **1. Approval of Meeting Minutes:**

Minutes from January 9, 2025, were not approved. They will be presented at the next meeting when quorum is reached.

##### **2. Discussion Topics**

###### **Workshop on Rare Disease Recommendations**

Due to the absence of a quorum, members asked staff to proceed with their discussions to assist in any follow-up meetings.

Staff offered a high-level overview of the process they use to assist the subcommittees in identifying gaps in service, care, and research related to rare disease.

India Holroyd suggested combining subcommittees to reduce the challenge of not meeting quorum. Staff explained increasing subcommittee membership would mean more members need to be present during the meetings. Staff also explained that to establish quorum a subcommittee needs half its members plus one of any group size.

The members present agreed to reconvene on April 16, 2025.

##### **3. Public Comment**

The public was not in attendance.

##### **4. Meeting Adjournment**

The meeting adjourned at 12:17 p.m., EDT