



## Rare Disease Advisory Council Health Care Providers Subcommittee Meeting Minutes

**Tuesday, September 17, 2024**

12:00 p.m. EST

Virtual

### **Welcome/Introductions:**

Dr. Anita Davis, Chair, welcomed everyone and began the meeting at 12:03 p.m. EST.

### **The following members or designees were in attendance:**

Dr. Anita Davis

Zana Dupee

India Steinbaugh

### **Guests and Staff:**

Yolanda Bonds, Florida Department of Health

Jon Conley, Florida Department of Health

Maggie Dilger, Florida Department of Health

Leslie Dughi, Metz, Husband & Daughton, P.A.

### **Business**

#### **1. Approval of Meeting Minutes:**

Dr. Davis motioned to approve August 2024 Meeting Minutes, and India Steinbaugh seconded. The August 2024 meeting minutes were approved.

#### **2. Member Updates**

No member updates were provided.

#### **3. Discussion Topics**

**a. Next quarterly meeting of the RDAC:** The next meeting of the Rare Disease Advisory Council is scheduled for Monday, October 7, 2024, from 12:00 – 1:00 p.m. EST. The meeting will be a hybrid format via Microsoft Teams and at Florida State University's campus. Further details and meeting materials will be shared on the council's webpage and shared via email.

#### **b. Review of Resources, Tasks, and Recommendations:**

- The subcommittee reviewed previously compiled resources and established recommendations.
- The council agreed the recommendations should remain.
- Council staff will share previous minutes to help clarify previous discussions held on screening tools available.
- A survey was discussed, and more information is needed to determine what the previous goals of the subcommittee were. Council staff directed members to the published [meeting minutes](#). Staff explained surveys have been mentioned in the other subcommittees as well, and a future roundtable discussion is being planned to include other state RDACs who have conducted or are currently conducting surveys.

#### **c. Next Steps/Future Meeting Dates**

- Full Council meets October 7, from 12:00 – 1:00 p.m. EST

- Next Subcommittee Meeting is scheduled for November 12, from 12:00 – 1:00 p.m. EST
- Tentative Full Council Meeting and State RDAC Roundtable on December 11 from 11:00 a.m. – 1:00 p.m. EST.

**4. Public Comments/Open Discussion:**

No public comments were received.

**5. Adjournment:**

Dr. Davis asked for a motion to adjourn. Ms. Steinbaugh motioned to adjourn, and Ms. Dupee seconded. All were in favor and the meeting concluded at 12:51 p.m. EST.

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