



Ed and Ethel Moore Alzheimer's Disease Research Program

Most Frequently Asked Questions

This list includes pertinent questions from past funding cycles. After reviewing the following questions, if you have additional questions that are not addressed here, you may submit those questions anytime from August 9, 2018 to August 24, 2018. Answers to questions will be published on the Program's website in two groups as they come in until the deadline. The first round of answers will be posted on August 20th. The final round of questions will be answered and posted on August 28th.

1. Is the PI of a currently active Moore grant from a prior funding cycle eligible to submit a new proposal under the current Moore grant FOA?

Yes, serving as PI of an active grant from a different cycle does not disqualify one from applying.

2. In the application system, can the Principal Investigator delegate others, such as an administrator, to access their online application to assist with the application process?

Yes, it is possible to allow access for an administrator to assist with the application process. The applicant can add their own contacts, who can assist with completing the application, by clicking on the General Information and clicking 'edit' at the top of the screen and selecting them from the drop-down list. Those given access to assist with the application must be associated to the same organization in the Organization database.

3. Should grants be submitted in collaboration with different investigators or can individuals apply?

Any researcher at a university or research institute in Florida is eligible to apply. Researchers may collaborate, but only one researcher may serve as the principal investigator.

4. If individual researchers can submit single applications, is there a limit to the number of researchers at a single institution?

The maximum total number of applications an organization may submit is 15 in the following categories:

- **Consortium Grant:** One application (in Priority Area 1 and 3)
- **Standard Grant:** Seven applications
- **Pilot Grant:** Four applications
- **Postdoctoral Research Fellowship Grant:** Three applications (in Priority Area 5)

5. What are the restrictions on Board members regarding submitted proposals? Is being a PI or co-PI not allowed?

Board members are not allowed to be a PI, co-PI, or receive any compensation from a Program grant award. See page 22 in the FOA (C. Guidelines for Alzheimer's Disease Research Grant Advisory Board Member Participation).

6. Should a brief description of our proposed research be included in the Letter of Intent?

See page 21 of the FOA where the eleven required fields in the Letter of Intent are listed. This includes a brief general audience abstract of no more than 500 words.

7. Could you please tell me if there is a page limit on the grant application?

Limits are listed for each section of the application within the online application.

8. Is there a template to follow for the letter of intent?

There is no specific template or required format, however, each letter of intent must include all 11 of the required pieces of information listed on page 21 of the FOA.

9. Would research on dietary supplements (nutraceuticals) qualify under the Pharmacotherapeutic Research opportunity for this request for proposals?

See Section 2 "Priority Areas" for a complete description of qualifying research. Nutraceuticals would fall under Focus Area 2.1 "Novel therapeutic targets and strategies."

10. Our organization is an established research institute that would like to apply as the lead organization. Does our PI have to be a full-time faculty at our organization or can he/she be a full-time faculty at any eligible institution in Florida?

The PI must be faculty at the lead institution. The PI must be able to serve as a principal investigator (able to act on behalf of the applicant organization, for example to hire staff and expend funds).

11. In the situation of a consortium or contractual agreement (definition pg. 26), may our organization (an eligible institution) be the applicant lead institution and contract with another eligible institution for a full-time faculty member to serve as our PI?

No. The PI must be a full-time faculty member at the lead institution.

12. The FOA allows up to 15% indirect costs? Will we be required to submit a negotiated indirect cost rate agreement or something similar with the budget?

The Department allows indirect costs up to 15%. Applicants will be expected to show their established indirect cost rate and what it is based on (i.e., salary, benefits, etc.), on the Budget and Budget Narrative forms.

13. What is the maximum amount of funding grantees may receive per year?

Maximum award amounts for each of the three categories of grants are outlined in the "Grant Categories" section found on page 14 of the Funding Opportunity Announcement.

14. What is the maximum duration of the award?

Maximum duration for each of the three categories of grants are outlined in the “Grant Categories” section found on page 14 of the Funding Opportunity Announcement.

15. To determine the level of necessary details, we would like to know whether all reviewers have expertise in Alzheimer’s disease. Further, would a list of review committee members be made public?

All reviewers will have the experience, training and education necessary to assess the scientific merit of applications as they relate to the prevention, diagnosis, treatment, and cure of Alzheimer’s disease. The Department typically does not publish a list of review committee members for such funding opportunities.

16. Do you accept NIH formatted biosketches and letters of support?

The acceptable format is provided in the online application system. Letters of Support are optional.

17. Are your terms and conditions negotiable?

Terms and Conditions are not negotiable.

18. Do we need to submit a signed “terms and conditions” document?

No.

19. Is it still possible to do no cost extension after the grant ends?

Yes.

20. Do we have to include quotes for equipment proposed to purchase in the application?

Yes. Cost for equipment should be indicated on the budget template and budget narrative form.

21. Can we include our key publications as an attachment?

Include peer-reviewed publications in the biographical sketch format that is provided in the online application system.

22. Should we pre-vet proposals before allowing the Letters of Intent to go forward so that you have the true number that will be submitted, or should we allow any and all people who are considering filing a LOI?

Organizations are not limited to the number of Letters of Intent that can be submitted, but the Department encourages organizations to submit Letters of Intent for proposals that are likely to be submitted.

23. Does this program support research in other dementia areas (e.g. Frontotemporal dementia)?

Grant applications must clearly demonstrate how the proposed project is relevant to Alzheimer’s disease and be responsive to one of the priorities listed in this Funding

Opportunity Announcement.

24. If the lead institution has a collaboration with another institution, then can only one of them charge indirect costs in the proposal?

The lead institution and any collaborators can charge indirect costs as long as the total amount of indirect costs are limited to 15 percent of the total amount of direct costs requested.

25. Can an individual be a PI on two grants submitted in different Priority areas if their Institution allows it?

No. The PI shall not submit two applications to the Program during the same Funding Opportunity Announcement. See "Types of Applications and Overlap Limits" on pages 22 and 23 of the FOA.

26. I am writing for clarification regarding eligibility for the Ed and Ethel Moore Alzheimer's Disease Research Program Funding Opportunity: FY 2016-2017 In the eligibility section the language below is included.

Although the Principal Investigator submitting the application may not be a (full-time or part-time) employee of a VA hospital, the grant application may list collaborators from a VA hospital among the key personnel.

Does this mean that VA Researchers who are employees of a VA Healthcare System are no longer eligible to apply for this award?

VA institutions are not eligible to apply. However, other applying research institutions can collaborate with researchers at VA institutions.

Please review the following language from the Definitions section of the FY 2016-2017 FOA:

Eligible Institution: Any public university, non-public institution, or established research institute (see specific definitions of each) in Florida.

Established Research Institute: An established research institute eligible for Program funding is an organization that is any Florida nonprofit covered under Chapter 617, Florida Statutes, with a physical location in Florida, whose stated purpose and powers are scientific, biomedical or biotechnological research and/or development and is legally registered with the Florida Department of State, Division of Corporations. For purposes of this competition, federal government and nonprofit medical and surgical hospitals including Veteran's Administration hospitals are not considered eligible research institutes.

The following language from the Eligibility Requirements section provides further information:

To be eligible as a Principal Investigator at an eligible institution, the individual must be a full-time faculty member or researcher employed by the lead institution by the time the application is submitted. Temporary faculty members/researchers, even though full-time, are not eligible to apply.

27. I am contacting you on behalf of the University of Miami with respect to the Postdoctoral Fellow Research Program available through the FY 2016-2017 Ed and Ethel Moore Alzheimer's Disease Research Program.

We would like clarification on who should apply as the PI. Should this be the mentee (postdoc) or the mentor (faculty)?

The faculty member who would be mentoring the postdoctoral research fellow would be the PI.

28. I applied to the 'Ed and Ethel Moore Alzheimer's Disease Research Program' funding opportunity. I would like to know, after the application, how long does it take for review and contact me back if changes/modifications are needed?

Please refer to the Schedule of Important Dates located on pages 17-19 of the Funding Opportunity Announcement for important deadlines and anticipated award announcement dates.

29. The FOA, it states, "Organizations must have a certified fellowship-training program to be considered eligible." Can you please clarify the documentation requirements for this stipulation?

Each scientific, medical or health-related discipline has a professional national or international society or organization dedicated to improving the care, distribution of information, knowledge base, education, training, and professional standards of people in that discipline. The society/organization sets criteria for the training goals, curriculum, mentorship, etc. for the fellowship training program to be accredited and thus certified. Some fellowships are more "casual" or "unofficial" and not certified though the work of the fellow may be very important. These casual or unofficial fellowships are not eligible for this funding opportunity. The online application has a field where you may upload a copy of a certificate or letter of approval from the relevant accrediting body.

30. The FOA states that revised applications may be resubmitted (p. 20) but, "Applications must identify areas that have been revised from the initial submission." Since peer review summaries are not issued by the Department of Health for this program, an applicant would not know what the reviewer concerns were. Can reviewer scoring be requested for the purposes of improving a previous application?

Yes, applicants can request a review summary by sending an email to Research@flhealth.gov. To assist us in retrieving your information, please list the name of the Principal Investigator, the exact title of the research project proposal, and the year in which the application was submitted. The Department will provide mean scores and reviewer comments.

31. I was wondering whether a small business can be a collaborator on this grant and whether collaborators outside Florida (in case they bring a necessary expertise) can participate and to what extent.

A small business may be a collaborator on this grant, so long as grant funds are not used to cover any activities listed as Disallowed Costs on page 25 of the FOA. Regarding collaborations with entities outside Florida, please review the following copied text from page 25 of the FOA.

Activities funded through this competition must occur in Florida. All work (effort) must occur and funds must be spent in Florida at the applicant organization and any collaborating entities. However, the Department may make exceptions if the service is

essential and only provided outside the state, and if the amount is less than 10 percent of the requested amount.