

May 6, 2015  
9:00 am – 10:30 am



Department of Health  
2585 Merchants Row  
Conference Rm. 320P  
Tallahassee, Florida 32311

## **IRB 2 Convened Committee Meeting Minutes**

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### **IRB Attendance:**

Carina Blackmore (Chair) (absent)  
Jaime Arango (non-affiliated; person whose primary interest is non-scientific) (Absent)  
Daniela Chiriboga Salazar (absent)  
Jamie Forrest  
Cheryl Clark (Expertise in children, pregnant women)  
Nkechi Ichite (present by phone)  
Nina McGrew (non-affiliated; present by phone)  
Daniel Thompson (expertise in children, pregnant women)  
Brenda Whittenberg (Expertise in Subpart B: Pregnant Women/Fetus/Neonates; and  
Subpart C: Prisoners, non-affiliated; present by phone)

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Other Attendees: Derek Schwabe-Warf, Robert Hood, Ph.D.

### **Education**

Robert Hood presented a didactic powerpoint on Protocol Specific Justifications. IRB staff will return reviews involving vulnerable populations and waivers/alterations of consent if protocol specific justifications are not present. Specific examples were included.

### **Quorum**

A quorum was not present. No actions were taken. The quorum also reflected the requirement outlined in 45 CFR 46.108 as well as 21 CFR 56.107.

Members present by phone received all pertinent materials prior to the meeting to allow adequate time for review and request of additional information, if needed. Members present by phone actively and equally participated in the discussion of all protocols.

Next Meeting: June 3<sup>rd</sup>.

Other Business: Robert Hood announced the Research Excellence Program, which is aimed to help new researchers become published and collaborate with other researchers around the Department. This first cycle for Spring 2015 has closed to applicants but a new cycle will begin Fall 2015.

Meeting Adjourned: 9:44 AM