

September 21, 2015
2:00-4:00 p.m.



Conference call (888) 670-3525
Conference code 2922384719

Alzheimer's Disease Research Grant Advisory Board
Meeting Minutes

Alzheimer's Disease Research Grant Advisory Board:

- Ken Brummel-Smith, Ph.D., Florida State University, Chair
- Leonard Petrucelli, Ph.D., Mayo Clinic, Jacksonville
- Leilani Doty, Ph.D., University of Florida, Assistant Chair
- Clinton Wright, M.D., University of Miami
- Jacqueline Wiltshire, Ph.D., University of South Florida
- Mariana Dangiolo, M.D., University of Central Florida
- Todd Golde, M.D., Ph.D., University of Florida
- Amanda Smith, M.D., University of South Florida (Absent)
- Neill Graff-Radford, M.D., Mayo Clinic, Jacksonville (Absent)
- Ranjan Duara, M.D., Mount Sinai Medical Center (Absent)
- Frederick Schaerf, M.D., Ph.D., Neuropsychiatric Research Center of Southwest Florida (Absent)

DOH Staff:

- Sarah Hofmeister, Division of Community Health Promotion
- Deanna Barath, M.P.H., Health Programs Administrator
- Bonnie Gaughan-Bailey, Public Health Research Unit

Members of the Public:

- None

A quorum was present. Board members received all pertinent meeting materials. Board members participated via conference call and could actively and equally participate in the discussion.

I. Meeting Minute Approval

Dr. Doty made a motion to approve the minutes from the September 4, 2015 meeting. Dr. Wright seconded the motion.

Total votes for approval: (Total members voting: 7) Affirmative: 7, Negative: 0, Recusal: 0

II. Eligibility Criteria of Submitted Applications

The Board discussed the issue pertaining to the applications that were ineligible for review due to submission of more than the allotted number of applications in certain priority areas per institution. There was discussion regarding adding clearer language to the 2016-2017 FOA that clarifies the process of submission of the Letter of Intent and the full application submission.

III. Assignment of Reviews and Ad Hoc Reviewers

The Board requested a list of the Ad Hoc reviewers already contacted so additional Ad Hoc reviewers could be contacted.

IV. Research Agenda

The Board discussed metrics and determined measures for section 2 of the research agenda. The Board requested a subsequent meeting to review the revised research agenda.

V. Reviewer Comment Form

The Board made edits to the reviewer comment form and asked Department staff to make the requested revisions before implementing the new reviewer comment form. The Board requested the following revisions:

- An overview of the program including its goals, authorizing Florida Statute, and a link to the FOA.
- Currently, the various levels of “weak” (e.g. minor weakness, moderate weakness, major weakness) are defined and used to evaluate the numerical score of an application. The definition of “weak” is taken verbatim from NIH’s scoring rubric. The Board asked for the various levels of “strong” to be defined so reviewers are able to provide a numerical score with a qualitative term.
- Some minor formatting and grammatical changes.

Dr. Doty made a motion to approve the revisions to the reviewer comment form listed above. Dr. Dangiolo seconded the motion.

Total votes for approval: (Total members voting: 7) Affirmative: 7, Negative: 0, Recusal: 0

VI. Public Comment

None

The meeting was adjourned at 3:05 p.m.