

September 6, 2016
4:30 PM to 5:30 PM



Conference call # (888) 670-3525
Conference code 5311418626

Biomedical Research Advisory Council
Meeting Minutes

Board Members Present:

Daniel Armstrong (Chair)
Stephen J. Gardell
Richard Nowakowski
Allison Eng-Perez
Barbara Centeno
Charles Evans Wood

Board Members not in Attendance:

John Wingard
David A. Decker
Abubakr A. Bajwa

Department of Health Staff:

- Bonnie Gaughan-Bailey, MPA, ASQ-CQIA, Administrator, Biomedical Research Section
- Teresa Mathew, MSW, MPA, Advisory Board Liaison, Biomedical Research Section

A quorum was present. The meeting was called to order at 4:30 p.m. Board members received all pertinent meeting materials. Board members participated via conference call and could actively and equally participate in the discussion.

I. Meeting Minute Approval

Dr. Armstrong provided an overview of the meeting agenda and called for a vote on the prior meeting minutes. Dr. Wood made the motion to approve the June 6, 2016 meeting minutes as presented. Dr. Nowakowski seconded the motion. Total votes for approval: (Total members voting: 6) Affirmative: 6, Negative: 0, Recusal: 0

II. Update on BRAC Membership

Dr. Armstrong informed the BRAC of the resignation of Penny Ralston and Paul Jacobsen from the Council.

III. Update on Bankhead-Coley and King Applications

Bonnie Gaughan-Bailey updated the Council on the status of the current application cycle. The online application system closed on August 19, 2016. The Department received a total of 73 applications for the James and Esther King Biomedical Research Program, and 131 applications for the Bankhead-Coley Cancer Research Program. Department staff is conducting an administrative review of applications to check for completeness and ensure that all applications meet eligibility criteria.

IV. Update on Long-Term Impact Assessment

Bonnie Gaughan-Bailey provided an overview of the results from the Long-Term Impact Assessment. The initial round of surveys was collected in April, 2016 and yielded 59 completed surveys. A second round was collected in July and August of 2016 and yielded 87 additional survey completions. The responses revealed the wide range of benefits from Bankhead-Coley and James and Esther King funding, including publications, new jobs, patents, and federal follow-on funding.

V. Update on Revised Grant Reporting of Biomedical Research Grants

Bonnie Gaughan-Bailey briefly explained the changes to the reporting requirements that resulted from HB 941.

VI. Discussion of Including More Applicant Information in Materials BRAC Members Receive When Making Funding Decisions

In the June 6 conference call, the BRAC received a packet with applicant information from the FY 15-16 funding cycle. The packet contained profiles for several grant applications including the key words, mechanisms of support, grant categories, and general audience abstracts. Any identifying information was redacted from these profiles before they were presented to the BRAC. BRAC members agreed that they could not identify the proposals based on the information provided to them. The question was raised about how much information should be included. The funding decision meeting will be open to the public, so researchers could potentially overhear discussion of their grant proposal. Members asked for staff to prepare profiles with identifying information redacted for the top proposals in preparation for the funding decision meeting.

VII. Update on CCRAB Strategic Plan Dashboard

Bonnie Gaughan-Bailey updated the BRAC on the progress that was made in the last CCRAB meeting in finalizing the Strategic Plan Dashboard.

The meeting concluded at 5:30 p.m.