



James and Esther King Biomedical Research Program

Funding Opportunity Announcement

FY 2014-2015

ADDENDUM

Changes to the FY 2014/2015 Funding Opportunity Announcement:

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All researchers conducting *behavioral health research* involving tobacco cessation and control must include a letter of support from The Tobacco Free Florida Program (<http://www.tobaccofreeflorida.com/>) in their application. Please contact Brenda Roessler at Brenda.Roessler@flhealth.gov to request a letter of support.

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The Principal Investigator may:

- Submit one application to Bankhead-Coley, and one application to the James and Esther King Program. Applications must be different. The same application cannot be submitted to both of the funding programs.
- Submit one application per funding program as the Principal Investigator and also serve as a co-PI or other role on other applications, provided they are not over committed.

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Table 2. Grant Application Components	
The online application will prompt applicants of required fields and word/page limitations.	
Category	Comment
General Project Information	Required. Identifies general project information, the applicant organization, and the Principal Investigator.
Project Summary	Required. Explains the proposed project in lay terms, including its relationship to the goals of the Program. Applicants will complete this in the General Project Information section of the application.
Scientific Abstract	Required. This is the scientific description of the project. Applicants will complete this in the General Project Information section of the application.
Health Impact	Applications, except those for discovery science, must describe how the proposed project impacts the health of Floridians. Health impact means the ability of the research to reduce morbidity and mortality from tobacco-related diseases. Describe how the results of the research can provide information and evidence for changes in policy, or improve health service delivery and quality of care, and improve disease prevention through improvements in health literacy and changes in behavior within a certain amount of time. Do not consider possible long-range effects of applying knowledge gained in the research or the ability of the research to support future research grant applications or publications or patents as a health impact that may result from the research. Applicants will complete this in the General Project Information section of the application.

Table 2. Grant Application Components	
The online application will prompt applicants of required fields and word/page limitations.	
Category	Comment
Tobacco-Relatedness	Required. Provides a clear explanation of how the project is related to tobacco use or diseases related to tobacco use. Applicants will complete this in the General Project Information section of the application.
Collaborator Information	Required. Identifies all key personnel.
Biographical Sketch	Required. Bio-sketches of key personnel must be uploaded as a single document in the format specified.
Consultants	Required (if there are consultants). Letters from all consultants confirming their roles in the project, including the rate/charge for consulting services must be uploaded as a single document.
Research/Project Plan	Required
Human Subjects	Required (if applicable).
Vertebrate Animals	Required (if applicable).
Recombinant DNA Molecules	Required (if applicable).
Survey Instruments	Optional. Survey Instruments must be uploaded as a single document.
Table, Image, or Graph	Optional. Upload a single document containing images, graphs, and figures. (There is no page limit on the number of images, graphs, and figures). Figure legends need to be included in the document.
Budget Template	Required. The budget must explain the planned spending. See appendix for template. The completed budget template form must be uploaded as a single document.
Letters of Support	Required (if applicable). Researchers conducting <i>behavioral health research</i> involving tobacco cessation and control must include a letter of support from The Tobacco Free Florida Program. Letters of support are optional for other types of research. Letters must be uploaded as a single document.
Federal Agency Peer Review Summary Statement	Required (if applicable). Applicants applying to the Bridge mechanism must upload their Federal Agency Peer Review Summary Statement. For this FOA, "high scientific merit" is a percentile ranking of 16th or better.
Reportable Financial Interests	Required. The Principal Investigator must disclose any financial interests that the researcher, the researcher's immediate family, or any other personnel on the grant (sub-investigators and research staff) and their immediate families, have related to the research.

Table 2. Grant Application Components	
The online application will prompt applicants of required fields and word/page limitations.	
Category	Comment
	<p>Submitted materials are subject to the provisions of Art. I, Sec. 24, Florida Constitution and Chapter 119, F.S., Florida's public records laws. These laws grant anyone the right to inspect any public record. Applicants are discouraged from submitting information considered proprietary unless it is deemed by the applicant to be essential for proper evaluation of the application.</p> <p>If the application contains information that the applicant believes constitutes trade secrets or proprietary information or is protected by a specific statutory exemption; it should be limited to the Main Application Body. The applicant must CLEARLY identify the information with [brackets] and a footnote that specifies the law that makes the document or information exempt from the public records laws. If a public records request is made involving documents with declarations of confidentiality, the Department will notify the applicant so that he/she may defend the claim in circuit court. The Department of Health will not provide legal representation to assert a confidentiality claim when a public record request is made.</p>

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Work Must Occur in Florida:

Activities funded through this competition must occur in Florida. All work (effort) must occur and funds must be spent in Florida at the applicant organization and any collaborating entities. However, the Department may allow exceptions if the researcher can demonstrate the service is essential and only provided outside the state, and if the amount is less than 10% of the requested amount.

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Deleted from FOA:

3. Observe the character and page number limitations. A summary of these limitations is given in I.5, Table 1. Character limits include spaces. Applicants are encouraged to confirm compliance with this requirement by printing the full application before submission. Applications that exceed the page limits are subject to truncation to the page limit or may be disqualified without review. All applications must be self-contained within specified page limits. Unless otherwise specified in this document, Internet Web site addresses (URL's) may not be used to provide information necessary to the review because reviewers are under no obligation to view the Internet sites.

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4. Before it can be submitted, the application must contain all of the required sections identified in the online application. Uploaded files should be titled by the categories listed in the table.