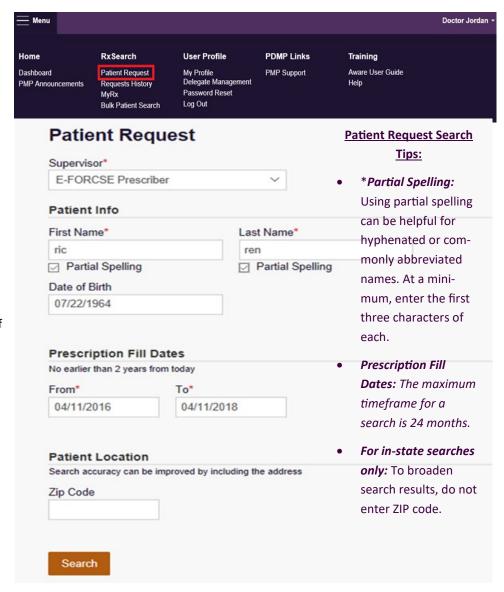# DESIGNEE PATIENT RxSEARCH

Designees may request patient-specific information from the E-FORCSE® Prescription Drug Monitoring system on behalf of his or her prescriber or pharmacist.

Perform the following steps when making a request in PMP AWARxE, the service provider for E-FORCSE®:

1 Open an Internet browser window and navigate to: **www.https://florida.pmpaware.net.**
If a password reset is needed, use the **Reset Password** *link.*

2 Click the Menu button, then under **RxSearch**, choose **Patient Request**.

3 Enter search criteria. At a minimum, you must provide:

- *Enter or pick Supervisor from the drop-down menu.*
- *First name (full or partial*)*
- *Last Name (full or partial*)*
- *Date of birth (MM/DD/YYYY*)*
- *Prescription fill dates (MM/DD/YYY)*

4 Click **Search** at the bottom of the screen to submit your   request.

5 The *Patient Report* will now display. If *multiple patients* are identified, you will be presented with the option to *refine your search* by providing additional search information or you may select a *single, multiple, or all returned patient groups* to include in your patient results.

6 Click **Run Report**, the patient prescription results will be   displayed.

7 You may retrieve your **Patient Reports** and the **Patient Reports** of any designee by clicking on the **Requests History** tab.

Patient Request Search Tips:

- ***Partial Spelling:** Using partial spelling can be helpful for hyphenated or commonly abbreviated names. At a minimum, enter the first three characters of each.

- **Prescription Fill Dates:** *The maximum timeframe for a search is 24 months.*

- **For in-state searches only:** To broaden search results, do not enter ZIP code.

E-FORCSE® recommends against printing patient reports, however if the information is printed it should be safeguarded and not released. The penalty for improper release of the information is considered a third degree felony.

For more information visit www.e-forcse.com or technical assistance (877) 719-3120.