

INSTRUCTIONS

Note: Complete this form in its entirety. Shade each applicable bubble in pen or pencil. THE EXPLANATION OF CODE REFERENCES is for informational purposes only and is subject to change. The current Florida Administrative Code should be consulted for the official version of these references.

EXPLANATION OF CODE REFERENCES

DESIGN/SAFETY REQUIREMENTS

1. **Certified.** 64E-17.002(2)(b). Title 21 Code of Federal Regulations (CFR), Part 1040, Section 1040.20, "Sunlamp Products and Ultraviolet Lamps Intended for use in Sunlamp Products". Only tanning equipment manufactured and certified to comply with the CFR shall be used in tanning facilities.
2. **Label Attached.** 64E-17.002(2)(b). Tanning equipment shall be labeled in accordance with 21 CFR, Part 1040.
3. **Maintenance of Equipment.** 64E-17.002(2)(b). Equipment in each facility shall be maintained to meet the requirements of this rule and Title 21 Code of Federal Regulations, Part 1040.
4. **Booths.** 64E-17.003. Stand-up booths shall have a means to indicate the proper exposure distance for customers, be designed and secured to withstand the stress of a falling person, and maintain a temperature below 100°F.
5. **Timer.** 64E-17.002(2)(c). Each tanning device shall have a timer which complies with the requirements of 21 CFR, Part 1040. No timer interval shall have an error greater than plus or minus 10 percent of the maximum timer interval for the product.
6. **Override Timer Control.** 64E-17.002(2)(c). All tanning equipment shall be provided with an override timer control operated only by tanning facility personnel.
7. **Emergency Shut-off Mechanism.** 64E-17.002(2)(c). Each tanning device shall have an emergency shut-off mechanism allowing manual termination of the UV exposure by the customer, as required by 21 CFR, Part 1040.
8. **Physical Barriers.** 64E-17.002(2)(d)(e). There shall be physical barriers to protect customers from injury through contact with hot or broken lamps.
9. **Warning Signs.** 64E-17.002(2)(a). Warning signs that are legible and clearly visible shall be posted in areas where tanning devices are used.
10. **Maximum Exposure.** 64E-17.002(2)(c). Each tanning session must be limited to the maximum exposure time recommended by the manufacturer's exposure schedule.
11. **Protective Eyewear.** 64E-17.002(2)(g)(h). Each customer shall be provided with protective eyewear that meets the requirements of 21 CFR, Part 1040, Section 1040.20(c)(4).

OPERATION AND TRAINING

12. **Equipment/Eyewear Sanitized.** 64E-17.002(2)(f)(i). Before each use, tanning facility personnel shall properly sanitize tanning devices and protective eyewear.
13. **Customer Instructions.** 64E-17.002(2)(j), 64E-17.004(6). Prior to initial exposure, each customer shall be given a copy of a written warning specified in 64E-17.004(6) and they shall be provided the opportunity to read the copy. Customers shall be instructed on the proper use of tanning devices and protective eyewear.
14. **Operating Procedures.** 64E-17.002(2)(j), 64E-17.006(2)(b)7. Operators shall make available a copy of their operating and safety procedures to the department for review.
15. **Training.** 64E-17.004(1)(4)(a)(b). Personnel who assist customers must be trained on the proper operation and maintenance of tanning devices and have documentation on file attesting to this training.
16. **Customer Injury Report.** 64E-17.004(8)(a),(b),(c),(d),(e). A written report of any alleged tanning injury shall be forwarded to the Department of Health or its county health departments within five working days of its occurrence or knowledge thereof.
17. **Customer Promotional Material.** Chapter 381.89(5). A tanning facility shall not claim or distribute materials that claim using a tanning device is safe or free from risk or advertise exposure times in excess of the manufacturer's recommendation or federal regulations.
18. **Records.** 64E-17.004(7) Chapter 381.89(6)(j), F.S. A record shall be kept by the facility operator of each customer's total number of tanning visits, tanning time exposures and the name of the operator who assisted the customer. Records shall be kept for at least four years.
19. **Replacement Lamps.** 64E-17.004(9). Burned-out or defective lamps or defective filters shall be replaced with a type intended for use in that device as specified on the product label on the tanning equipment or with lamps or filters that are equivalent under 21 CFR 1040.20.
20. **Instruction Manual.** 64E-17.004(10). The owner's manual for each tanning device shall be on file at each tanning facility.

BUILDING AND SANITARY FACILITIES

21. **Water Supply.** 64E-17.005(1). The water supply shall comply with the provisions of Chapter 10D-4 or 62-550, F.A.C.
22. **Sewage Disposal.** 64E-17.005(2). Sewage disposal shall comply with Chapter 10D-6 or 62-600, F.A.C.
23. **Plumbing.** 64E-17.005(3). Plumbing shall be maintained in compliance with local plumbing codes or the State Plumbing Code.
24. **Sanitary Facilities.** 64E-17.005(3). Rest rooms shall be kept clean and maintained in compliance with Chapter 10D-10, F.A.C., and local building and plumbing codes.

LICENSE

25. **License Application.** 64E-17.006(2)(a),(b)1., 2., 3., 4., 5., 6., 7., 8. Each tanning facility shall obtain a license from the department annually.
26. **License Displayed.** 64E-17.006(1)(d). Licenses shall be posted in a conspicuous location on the premises.

OTHER

- 27-31. This applies to any other applicable state or local environmental health standards enforced by the Department of Health County Health Departments.