



Comprehensive Environmental Health Inspection Checklist for Body Piercing Salons
 In accordance with Chapter 64E-19, F.A.C. and
 Section 381.0075, F.S.

Date: _____

Facility: _____

Facility Piercer: _____

Facility Contact: _____

Item 1 64E-19.004 (1), FAC	<u>Local Codes</u> <input type="checkbox"/> Structural, electrical, mechanical, ventilation, and plumbing components of buildings comply with local building codes <input type="checkbox"/> Walls, floors, ceilings, and equipment are clean and in good repair	<u>Comments:</u>
Item 2 64E-19.004 (2), FAC	<u>Walls</u> Walls are smooth, nonabsorbent, and washable in <input type="checkbox"/> 1) areas where body piercing procedures are conducted; <input type="checkbox"/> 2) areas where equipment and instruments are cleaned; and, <input type="checkbox"/> 3) restrooms	
Item 3 64E-19.004(2), FAC	<u>Floors</u> Floors are smooth, nonabsorbent, and washable in <input type="checkbox"/> 1) areas where body piercing procedures are conducted; <input type="checkbox"/> 2) areas where equipment and instruments are cleaned; and, <input type="checkbox"/> 3) restrooms (Exception - sealed wooden floors)	
Item 4 64E-19.004 (1), FAC	<u>Ceilings</u> <input type="checkbox"/> Ceilings are clean and in good repair	
Item 5 64E-19.004(2), FAC	<u>Procedure Surfaces</u> Procedure surfaces are smooth, nonabsorbent, and washable in <input type="checkbox"/> 1) areas where body piercing procedures are conducted; <input type="checkbox"/> 2) areas where equipment and instruments are cleaned; and, <input type="checkbox"/> 3) restrooms <input type="checkbox"/> After each customer, procedure surfaces are cleaned and then sanitized with a tuberculocidal sanitizer	
Item 6 64E-19.004 (3), FAC	<u>Protective Barriers</u> <input type="checkbox"/> No insects <input type="checkbox"/> Openings to outside are protected by screening not less than 16 mesh/inch <input type="checkbox"/> Self-closing doors <input type="checkbox"/> Controlled air currents	
Item 7 64E-19.004 (4), FAC	<u>Square Footage</u> <input type="checkbox"/> Minimum of 45 square feet in piercing area for each person performing a piercing <input type="checkbox"/> Privacy area can be provided if requested <input type="checkbox"/> Multiple piercing stations can be separated by cleanable dividers, curtains, or partitions	

Item 8 64E-19.004 (5), FAC	<u>Lighting</u> <input type="checkbox"/> At least 20' candles 3' off floor <input type="checkbox"/> At least 100' candles at level where piercing is performed and instruments are assembled (Spotlighting may be used to achieve the 100' candles)	<u>Comments:</u>
Item 9 64E-19.004 (6), FAC	<u>Handsinks</u> <input type="checkbox"/> Handsink (separate from restroom) with liquid soap and paper towels is accessible to each piercing area <input type="checkbox"/> Hot water does not exceed 120°F <input type="checkbox"/> One handsink does not serve more than three body piercing personnel	
Item 10 64E-19.004 (7), FAC	<u>Restrooms</u> <input type="checkbox"/> Supplied with liquid soap <input type="checkbox"/> toilet tissue <input type="checkbox"/> single use paper towels <input type="checkbox"/> waste receptacle	
Item 11 64E-19.004 (8), FAC	<u>Waste Management</u> <input type="checkbox"/> At least one waste receptacle in each piercing area <input type="checkbox"/> Solid waste managed so as not to create sanitary nuisance as defined in Chapter 386, FS <input type="checkbox"/> Biomedical waste managed in accordance with Chapter 64E-16, FAC	
Item 12 63E-19.004(9)	<u>Other Equipment/Supplies</u> <input type="checkbox"/> separate one-compartment sink with hot and cold running water for cleaning instruments <input type="checkbox"/> autoclave of adequate size <input type="checkbox"/> work table and/or counters and customer chair <input type="checkbox"/> storage cabinets/containers for clean and sterilized instruments and supplies <input type="checkbox"/> equipment surfaces are smooth, non-absorbent, non-porous <input type="checkbox"/> if ultrasonic units are used, must heat and maintain cleaning solution to at least 100°F	
Item 13 64E-19.004 (10), FAC	<u>Animals</u> <input type="checkbox"/> No animals in body piercing salon (Exceptions: 413.08 FS and aquariums in waiting rooms and non-procedural areas)	
Item 14 64E-19.004 (11), FAC	<u>No Eating/Drinking/Smoking</u> <input type="checkbox"/> Eating, drinking, and smoking do not occur in piercing areas or where instruments and supplies are cleaned and stored (Except for first aid purposes)	
Item 15 64E-19.004(12), FAC	<u>Water</u> <input type="checkbox"/> Water supply complies with the provisions of Chapter 64E-8 or 62-550, FAC	
Item 16 64E-19.004(13), FAC	<u>Sewage</u> <input type="checkbox"/> Sewage disposal complies with provisions of Chapter 64E-6 or 62-600, FAC	
Item 17 64E-19.004 (14), FAC	<u>No Direct Opening</u> <input type="checkbox"/> No <u>direct</u> opening between salon and living/sleeping quarters or food establishment (Must be solid, floor-to-ceiling wall of separation)	

<p>Item 18</p> <p>64E-19.005(1) 381.0075(11)(a)2 381.0075(11)(b)3a(c)</p>	<p><u>Sanitizing/Sterilizing</u></p> <p>___ all non-disposable and contaminated instruments shall be thoroughly cleaned with a disinfectant solution (per manufacturer instruction) and hot water and sterilized after each use</p> <p>___ disinfectant solution must be registered with U.S. EPA</p> <p>___ contaminated instruments must be sterilized by autoclave as recommended by the manufacturer</p> <p>___ sanitizers must be registered with US EPA and must have tuberculocidal activity</p> <p>___ jewelry may be sterilized with a liquid chemical sterilant cleared for use by US FDA and used according to procedures on the label</p>	<p><u>Comments:</u></p>
<p>Item 19</p> <p>64E-19.005(2) 381.0075(11)(a)(b)1,2,3 (c) 381.0075(11)(b)6,7</p>	<p><u>Sterilization Procedures/Posted</u></p> <p>___ sterilize all contaminated instruments used in body piercing procedure by autoclave according to manufacturer's instructions</p> <p>___ autoclave indicators for time, pressure, and temperature</p> <p>___ instruments to be autoclaved must be packaged individually in single use paper-peel packs or other containers designed for that purpose</p> <p>___ sterilization indicator must be used in each autoclave cycle and must indicate exposure to steam and 250°F</p> <p>___ acceptable indicators on sterilization pouches must indicate that indicator changes color after exposure to steam at 250°F for at least 20 minutes</p> <p>___ package must be marked with expiration date which shall not exceed 30 days from date autoclaved</p> <p>___ sterilization procedure is posted and responsible personnel are trained to operate autoclave</p>	
<p>Item 20</p> <p>64E-19.005(3) 64E-19.005(6) 381.0075(11)(b)4</p>	<p><u>Storage of Instruments/Supplies</u></p> <p>___ packaged sterilized instruments shall be stored in clean, dry closed cabinets or in tightly covered containers</p> <p>___ sterilized instruments shall remain stored in sterilized containers until just prior to performing a piercing procedure</p> <p>___ once single use package is opened, any instruments not used must be re-sterilized immediately</p> <p>___ all sterilized instruments must be handled in a manner to maintain sterility</p>	
<p>Item 21</p> <p>64E-19.005 (4), FAC</p>	<p><u>Autoclave Spore Tests</u></p> <p>___ Supply of tests kept onsite</p> <p>___ Performed every 40 hours of operation (not less than quarterly)</p> <p>___ Log kept documenting hours of autoclave operation</p> <p>___ Spore test results verified through independent lab</p>	
<p>Item 22</p> <p>64E-19.005 (5), FAC</p>	<p><u>Autoclave Cleaned/Service</u></p> <p>___ Autoclave cleaned and serviced at the frequency recommended by the manufacturer, with servicing not less than once per year</p> <p>___ Copy of manufacturer's instructions for autoclave on file in salon</p>	
<p>Item 23</p> <p>64E-19.006(1)</p>	<p><u>Hand washing</u></p> <p>___ thoroughly wash hands before and after performing piercing procedures</p>	

Item 23	<input type="checkbox"/> use hot running water with liquid soap, rinse hands and dry with single use disposable paper towels	<u>Comments:</u>
Item 24 64E-19.006(2),(3) 381.0075(11)(a)3	<u>Protective Barriers</u> <input type="checkbox"/> when performing body piercing procedures, must wear disposable sterile medical gloves <input type="checkbox"/> must discard gloves after completion of each procedure on an individual customer <input type="checkbox"/> if gloves become torn, punctured, or otherwise contaminated, must rewash hands immediately and put on new pair of sterile gloves <u>Protective Barriers</u> <input type="checkbox"/> piercer must wear protective eyewear with side shields if determined that spattering likely to occur <input type="checkbox"/> masks must be worn	
Item 25 64E-19.006(4) 381.0075(11)(a)5	<u>Jewelry/Needles/Supplies</u> <input type="checkbox"/> sterile single-use needles or instruments are used to pierce the skin <input type="checkbox"/> sterile jewelry is used for piercing procedures <input type="checkbox"/> use jewelry made of implant grade high-quality stainless steel, solid gold (14K), niobium, titanium, silver, or dense low-porosity plastic <input type="checkbox"/> jewelry must be free of nicks, scratches, or irregular surfaces <input type="checkbox"/> only prepackaged single use sterile gauze or cotton swabs	
Item 26 64E-19. 006(5)	<u>Single Use items Discarded</u> <input type="checkbox"/> cotton swabs or balls, tissues or paper products, paper or plastic cups, gauze and sanitary coverings, razors, piercing needles, scalpel blades, and protective gloves <input type="checkbox"/> proper storage area (do not store under sink) <input type="checkbox"/> items contaminated prior to or during procedure shall be discarded immediately	
Item 27 64E-19.006(6),(7)	<u>Customer/Piercer's Medical Condition</u> <input type="checkbox"/> customer: any skin or mucous membrane surface receiving body piercing shall be free of rash, infection or any other visible disease condition <input type="checkbox"/> piercers: shall be free of any infection or any other visible disease condition that may be transmitted as a result of carrying out the piercing procedure	
Item 28 64E-19.006(8)(a) 381.0075(11)(a)4	<u>Customer Skin Shaved/Cleansed</u> <input type="checkbox"/> if shaving necessary prior to body piercing procedure, a single-use razor shall be used <input type="checkbox"/> must dispose of razor in the appropriate container <input type="checkbox"/> if skin is marked with nonsterile implement, the skin is cleansed with the antiseptic <i>or</i> if skin is marked with sterile implement, the skin is cleansed with the antiseptic prior to marking <input type="checkbox"/> before and after the piercing, thoroughly cleanse the skin and surrounding area to be pierced with an antiseptic solution <input type="checkbox"/> cleanse in circular motion from center to outside <input type="checkbox"/> single-use sterile gauze pad or other suitable sterile product shall be used for cleaning <input type="checkbox"/> dispose of cleaning material immediately	
Item 29	<u>Antiseptic Solution</u> <input type="checkbox"/> shall be used in accordance with manufacturer's instructions	

<p>Item 29</p> <p>64E-19.006(8)(a)</p> <p>381.0075(11)(a)4</p>	<p><input type="checkbox"/> solution labeled as an antiseptic for preparation of the skin prior to surgery, or labeled as an antiseptic for preparation of skin prior to an injection</p> <p><input type="checkbox"/> must be applied with sterile single-use gauze pad or other suitable sterile product</p>	<p><u>Comments:</u></p>
<p>Item 30</p> <p>64E-19.006(8)(a)</p>	<p><u>Oral Pre-Rinse</u></p> <p><input type="checkbox"/> before oral piercing procedure (involving any portion of the mouth, including tongue, lips and cheeks), customers must rinse their mouths with an antiseptic mouthwash</p> <p><input type="checkbox"/> must use sterile gauze pad if tongue is held during piercing procedure</p>	
<p>Item 31</p> <p>64E-19.006(8)(b)</p>	<p><u>Blood Flow Products</u></p> <p><input type="checkbox"/> all products used to check the flow of blood or to absorb blood shall be sterile single-use products</p> <p><input type="checkbox"/> dispose immediately in appropriate container after use</p>	
<p>Item 32</p> <p>64E-19.007(1)</p> <p>381.0075(11)(a)6</p>	<p><u>Educational Information</u></p> <p><input type="checkbox"/> must provide each customer with verbal and written educational information (approved by county health department) before piercing procedure begins and after piercing procedure</p> <p><input type="checkbox"/> information should provide at minimum:</p> <ul style="list-style-type: none"> <input type="checkbox"/> brief description of the piercing procedure <input type="checkbox"/> any precautions to be taken by customer before piercing procedure <input type="checkbox"/> description of risks and consequences of procedure (including bleeding, bruising, swelling, sign/symptoms of infection, irritation, pain, scarring, allergic reaction) <input type="checkbox"/> instructions for care and restrictions following piercing procedure <input type="checkbox"/> restrictions against piercing minors <p><input type="checkbox"/> prior to piercing, customers shall sign and date a statement indicating information was received and discussed with operator or piercer</p> <p><input type="checkbox"/> operator or piercer shall sign and date statement and retain original with all other required records</p> <p><input type="checkbox"/> copy of statement shall be provided to customer upon request of customer</p>	
<p>Item 33</p> <p>64E-19.007(1), FAC</p>	<p><u>Health Department Information</u></p> <p>Operator has posted in public view</p> <p><input type="checkbox"/> Name, address, and phone number of CHD having jurisdiction over salon</p> <p><input type="checkbox"/> Procedure for filing complaint</p>	
<p>Item 34</p> <p>64E-19.007(2)</p> <p>381.0075(11)(a)8</p>	<p><u>Injuries/Infections Reported</u></p> <p><input type="checkbox"/> the following must be reported to county health department within 72 hours of the operator becoming aware of the condition or complaint:</p> <ul style="list-style-type: none"> <input type="checkbox"/> any injury or any complaint of injury <input type="checkbox"/> suspected infections that require treatment by licensed practitioner <input type="checkbox"/> any notifiable diseases resulting from piercing procedure <p><input type="checkbox"/> shall submit report on "Body Piercing Salon Injury Report" (DH Form 4122, 9/02)</p> <p><input type="checkbox"/> provide copy of report to complainant</p>	

<p>Item 35</p> <p>64E-19.007(3) 381.0075(11)(a)7</p>	<p><u>Customer Records</u></p> <p>___ must maintain record of each customer's visit for a period of not less than 2 years</p> <p>___ records maintained at salon for current licensing period</p> <p>___ records must be made available for review by the health department upon request</p> <p>___ records shall include the following:</p> <p>___ name, address, telephone number</p> <p>___ date of birth, race, sex</p> <p>___ physician's name, address, and telephone number</p> <p>___ emergency contact person with name, address, and telephone number</p> <p>___ list of allergies (medicines, topical solutions, latex, etc.)</p> <p>___ history of bleeding disorders</p> <p>___ date of customer's initial visit and subsequent visits</p> <p>___ body part or location that was pierced</p> <p>___ description of jewelry used in piercing</p> <p>___ description of any complications that occurred at time of piercing procedure</p> <p>___ copy of signed statement of receipt of educational information</p> <p>___ copy of written notarized parental consent statement required for minors</p> <p>___ must describe type of piercings that will be performed on the minor</p> <p>___ signature and printed name of person performing piercing at each visit</p>	<p><u>Comments:</u></p>
<p>Item 36</p> <p>64E-19.007(4), FAC</p>	<p><u>Facility Records</u></p> <p>___ Spore test results</p> <p>___ Autoclave maintenance records</p> <p>___ Copy of code and statute</p> <p>___ Records for operators and piercers until two years after employment ends</p> <p>___ Documentation of training</p> <p>___ Description of all piercing procedures</p> <p>___ Records onsite for current licensing period</p>	
<p>Item 37</p> <p>381.0075(7)</p>	<p><u>Parental Consent</u></p> <p>___ written, notarized consent from a minor's parent or legal guardian required before a minor can be pierced</p> <p>___ minor under age of 16 must be accompanied by parent or legal guardian</p>	
<p>Item 38</p> <p>64E-19.007(6), FAC</p>	<p><u>Training</u></p> <p>___ Operators and piercers shall attend a formal training course prior to assuming responsibilities in the salon.</p>	
<p>Item 39</p> <p>381.0075(5), FS</p>	<p><u>License Application</u></p> <p>___ Person has submitted Form DH 4120 (10/99), including fee</p> <p>___ Changes in application information reported to CHD before changes are made</p>	
<p>Item 40</p> <p>381.0075(4)(b), FS</p>	<p><u>License Current</u></p> <p>___ Establishment has a current license (Licenses expire September 30 of each year and are not transferable from one place or person to another)</p>	

Item 41 381.0075(4)(e), FS	<u>License Displayed</u> ___ Current license displayed in public area of establishment	<u>Comments:</u>
Item 42 381.0075(4)(f), FS 64E-19.001, FAC	<u>Temporary Establishment Notification</u> ___ Application submitted on Form DH 4120 (10/99), including fee ___ CHD notified 7 days prior to operation (Max. 14 days; single event or celebration; must meet same requirements as do permanent salons)	
Item 43 381.0075(6)(b), FS	<u>Fees Paid</u> ___ Initial license fee or license renewal fee for permanent salon paid ___ Fee for temporary establishment license paid	
Item 44	<u>Other</u> ___ Piercer unable to setup and/or maintain a sterile field (Use this violation when you are observing someone that does not understand the concept.)	

Inspector: _____
Print Name

Date: _____

Inspector: _____
Signature